

# 2<sup>nd</sup> QUARTER 2024 IDAHO BRAND BOARD MEETING

## AGENDA

MEETING TO BE HELD MAY 29, 2024, AT THE IDAHO STATE POLICE HEADQUARTERS, 700 S STRATFORD DR., MERIDIAN, IDAHO IN THE BRAND BOARD CONFERENCE ROOM.  
MEETING WILL BEGIN AT 9:00 A.M. (MT)

### Custodial Items

1. **Call to Order** – *Chairman Ted VanderSchaaf*
2. **Attendance/Roll** – *State Brand Inspector Cody Burlile*
3. **Action Item** – Vote: Approval of May 29, 2024, 2<sup>nd</sup> Quarter Brand Board Meeting Agenda
4. **Action Item** – Vote: Approval of March 28, 2024, 1<sup>st</sup> Quarter Brand Board Meeting Minutes
5. **Personnel Report** – *State Brand Inspector Cody Burlile*
6. **Cash Flow/OE Report/YTD Head Count** – *State Brand Inspector Cody Burlile; Brand BOS Jenny Ybarra*
7. **Accounts Receivable Report** – *State Brand Inspector Cody Burlile*

### Old Business

8. **Brand Inspector Reclassification (Update)** – *State Brand Inspector Cody Burlile; ISP HRO Bonnie Olay*
9. **FY25 Budget/CEC (Update)** – *State Brand Inspector Cody Burlile*
10. **FY26 Budget Dialogue (Discussion)** – *State Brand Inspector Cody Burlile; ISP Colonel Kedrick Wills*
11. **LUMA/Fiscal Yearend (Update/Discussion)** – *State Brand Inspector Cody Burlile; Brand BOS Jenny Ybarra*
12. **Policy/Procedure/Employee Handbook (Update)** – *State Brand Inspector Cody Burlile; Brand BOS Jenny Ybarra*
13. **Action Item – Brand Board Policy/By-Law (Discussion/Vote)** – *State Brand Inspector Cody Burlile*
14. **Mobile Brand Inspection Software (Update)** – *State Brand Inspector Cody Burlile*
15. **Action Item – Board Recommendation for Statutory Fee Adjustment / 2024-2025 Rulemaking (Update/Discussion/Vote)**

### New Business

16. **Additional New Business:** *(As brought forth for consideration)*
17. **Action Item – Executive Session:** *(If necessary, as identified in subsections of 74-206 i.c.)*
18. **Schedule 3<sup>rd</sup> Quarter 2024 Brand Board Meeting**
19. **Adjournment:**

### NOTE / UPCOMING:

Idaho Cattle Assoc. (ICA) Summer Meeting – June 24-25, 2024 – Lewiston, ID  
International Livestock (ILIA) Conference – July 14-17, 2024 – Billings, MT