

Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) *and* ensure that all of these actions are clearly addressed in the meeting minutes.

Water District Number and Name:

Twin Lakes Water District 95-C

RECEIVED

MAY 22 2024

IDWR / NORTH

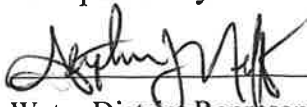
Meeting Date:

May 16, 2024

- Election of meeting chairman and secretary
- Election of water district watermaster
- Election of water district assistant watermaster(s) (optional)
- Election of water district secretary/treasurer (optional)
- Approval of adopted budget
- Next year's meeting date, location, and time

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:



Water District Representative

**TWIN LAKES WATER DISTRICT 95-C
ANNUAL MEETING, MAY 16, 2024
Rathdrum/Westwood Historical Society Museum Annex
7940 W 2nd Street, Rathdrum, Idaho 83858
MINUTES OF THE MEETING**

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The meeting was called to order at 6: 08 pm by Todd Howe, Meeting Chairman of last year's meeting. It was noted that meeting handouts included the Agenda, Prior Year Meeting Minutes, Treasurer's Report (FYE 4/30/2023 financial statements), and the Budget Information. Those present were reminded to sign the Roster of Attendance. Voting will be by one vote per water right holder present at the meeting, unless another method is requested. Co-ownership of a water right is allowed only one vote.

Election of Meeting Chairman:

Jason Lucas Todd Howe for Meeting Chairman. There were no other nominations. Pat Miller moved to close the nominations. The motion was seconded and passed. **Todd Howe was unanimously elected Meeting Chairman.**

Election of Meeting Secretary: Debbie Andrews nominated Renee Miller for Meeting Secretary. There were no other nominations. Debbie Andrews moved to close the nominations. The motion was seconded and passed. **Renee Miller was unanimously elected Meeting Secretary.**

Minutes:

The minutes of last year's meeting have been posted on the Water District web site since last year and are a part of the meeting packet. The Chairman asked if those present desired a reading of the minutes. **Pat Miller moved to waive the reading of the minutes of last year's May 18, 2023, meeting.** The motion was seconded. The motion to waive the reading of the minutes passed. **Pat Miller moved to accept the minutes of the May 18, 2023 meeting as presented.** The motion was seconded and passed.

Treasurer's Report:

Renee Miller, Treasurer, noted that among the handouts available before the meeting, was a Balance Sheet and Profit and Loss statement from the District's accounting system. She reported the cash balance of \$20,473.51. The liabilities were \$13.78 for payroll withholding. Regarding the Profit & Loss statement the Assessments are on a cash basis as received from Kootenai County. There is an unknown amount of accounts receivable from overdue unpaid property taxes. The expenses are detailed. The General Ledger is here in a notebook, should anyone care to review it. The Security and Connection expense is shared with the Twin Lakes Flood Control District for internet and camera controls of the dam. **Dawn Dionne moved to accept the Treasurer's Report as presented. The motion was seconded and passed unanimously.**

Compensation:

The Meeting Chairman noted that the Watermaster recommended no change in the hourly rate of pay for the three positions whose compensation must be approved at this meeting.

Terry LaLiberte moved to set the Watermaster pay at \$30 per hour for the fiscal year ending April 30, 2025. The motion was seconded and passed.

James Curb moved to set the Assistant Watermaster pay at \$20 per hour for the fiscal year ending April 30, 2025. The motion was seconded and passed.

Terry LaLiberte moved to set the Treasurer pay at \$30 per hour for the fiscal year ending April 30, 2025. The motion was seconded and passed.

Budget:

The Proposed Budget Handout included the comparison of actual to budget for the years ended April 30, 2023 and April 30, 2024. In response to a question regarding the budgeted \$14,000 of grant receipt for fiscal year end 4/30/2023, Steve Neff explained that the \$14,000 budgeted grant receipt and corresponding grant expenditure, were undertaken as the Twin Lakes Rathdrum Creek Flood Control District since the grant was for a gate and monitoring equipment that were physically attached to the dam structure, which is owned by the Flood Control District. Kootenai County directly paid the Rubicon invoices for the gate, \$34,400 and the Flood District paid for a crane and fabrication of brackets to attach the new gate. The Water District contributed time in writing the grant, monitoring the project and paying for some supplies. The improved monitoring at the dam that benefits both entities.

Steve Neff reported that no capital projects are planned for the fiscal year ending April 30, 2025. The Proposed Budget for the fiscal year ending April 30, 2025, includes a change in the assessment down to \$20 per water right holder. **Herb Minatre moved to approve the Budget for the Fiscal Year Ending April 30, 2024 as presented. The motion was seconded and passed.**

Watermaster's Annual Report:

The Watermaster presented his Annual Report. A written copy of his report is in the meeting packet, and is available on the Water District's web site.

Elections for the fiscal year May 1, 2024 through April 30, 2025:

The Meeting Chairman called for nominations for the various elective offices of the District.

Jason Lucas nominated Steve Neff for Watermaster for the Fiscal Year Ending April 30, 2025. There were no other nominations. Debbie Andrews moved to close the nominations. The motion was seconded and passed. Steve Neff was elected Watermaster by unanimous vote.

Debbie Andrews nominated Renee Miller for Treasurer for the Fiscal Year Ending April 30, 2025. There were no other nominations. Joan Schween moved to close the nominations. The motion was seconded and passed. Renee Miller was elected Treasurer by unanimous vote.

The Meeting Chairman reported that the Advisory Committee consists of five members, one of whom is the Meeting Chairman by District Resolution. The remaining Advisory Committee Members were Terry Kiefer, Doug Jayne, Deanna Lucas, and Renee Miller. Deanna Lucas does not wish to be included in the Advisory Committee this year. Jason Lucas volunteered to take the position. The other three have agreed to serve again. There were no other nominations. **Pat Miller moved to close the nominations. The motion was seconded and passed. Debbie Andrews moved for the acceptance of the slate of nominees, Terry Kiefer, Doug Jayne, Renee Miller and Jason Lucas, for the Advisory Committee for the fiscal year ending April 30, 2025. The motion was seconded and passed.**

**Twin Lakes Water District 95-C
Minutes of the Meeting May 16, 2024**

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Tammy Alleman was present from the Idaho Department of Water Resources. She announced that Chase Bell is the new Water Rights Supervisor in their office, but was unable to attend the meeting this evening. There were no questions addressed to her.

The date of the meeting for next year was announced to be May 15, 2025.

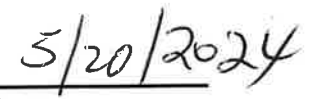
Joan Schween moved to adjourn the meeting. The motion was seconded and passed. The meeting adjourned at 6.50 pm.

Respectfully submitted,
Renee Miller, Meeting Secretary

I certify that the above minutes constitute a true and correct record of the Twin Lakes Water District 95 C Annual Meeting conducted on May 16, 2024



Renee Miller, Meeting Secretary



Date

ROSTER OF ATTENDANCE

2024 ANNUAL MEETING

WATER DISTRICT NO. 95-C)

ANNUAL MEETING

WATER DISTRICT AREA Rathdrum ID)

Date 5-16-24 Time 6 am/~~pm~~

Location Rathdrum-Westwood Museum Annex

Address 7940 W 2nd Street
Rathdrum ID 83858

NAME	ADDRESS	REPRESENTING
Tess Howe	24207 N. Fish Lake Rd.	
Renee Miller	9319 W Twin Lakes Rd	
Jimmy Allen	IDWR	
Dawn Dionne	7547 Channel N.	TLIA
Pat Miller	9319 W Twin Lakes	
Jessy Roberts	24271 N. Fish Lake Rd	
Debra Andrews	PO Box 384 Rathdrum ID 83858	Scrb
Susan Goodrich	8626 W Sylte Ranch Rd - Rathdrum	
* Gordon Sylte		
Deanna Sylte Mas*	7867 W. Sylte Ranch Rd	
JASON LUCAS	7775 W. SYLTE RANCH RD RATHDRUM	
John Sylte Schwan	7821 W. Sylte Ranch Rd.	"
Stephen Neff	17358 N. Reservoir Rd. Rathdrum	Watermaster
Paul Finnen	6718 W. Diagonal Rd, Rathdrum	
HERB MINTRE	20352 N. GUNNING,	
Jane CURB	6062 W. Boathaven Ln.	

NAME

ADDRESS

REPRESENTING

John Sylte

8919 W. Sylte Ranch Rd

self