



# IDAHO DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES

BRAD LITTLE - GOVERNOR  
RUSSELL S. BARRON – ADMINISTRATOR  
MICHAEL HYDE – EXECUTIVE OFFICER  
JEFF CHRISMAN - BOARD CHAIR

PO Box 83720  
BOISE, ID 83720-0061  
PHONE: (208)332-7137  
FAX: (208)332-4016

## FACTORY BUILT STRUCTURES ADVISORY BOARD MEETING

11341 W Chinden Blvd, Building 4, Boise  
Thunderbolt Room  
July 13, 2022 – 9:00 a.m. (MT)

### AGENDA

[Meeting Link](#)

Phone Number: 1-415-655-0001

Password: 8rvPsrupw83

Access Code: 2452 569 7524

### CALL TO ORDER

- Roll Call & Introductions – Jeff Chrisman, Chairman
- 1. Approval of the February 8, 2022 and May 10, 2022 Board Meeting Minutes [**Action**] - Chairman
- 2. Board Business – Michael Hyde, Executive Officer
  - A. Discussion on Idaho’s State Administered Manufactured Housing Program:
    - 1. Installation Tag Requirements
    - 2. Approved Inspection Record Document
    - 3. DOPL Approved Installation and Inspection Training
    - 4. State Administrative Plan
  - B. Review of HUD Administered Program Requirements
  - C. Election of Officers [**Action**]
- 3. Division Business – Michael Hyde
  - A. Recommendations for Local AHJ Application
  - B. Program Permitting & Inspection Report
  - C. Overview of Executive Order 2020-10: Zero-Based Regulation
- 4. Public Comment

### ADJOURNMENT

*All times, other than beginning, are approximate and scheduled according to Mountain Time (MT), unless otherwise noted. Agenda items may shift depending on the Board’s preference. 07/06/2022lp*

OFFICE LOCATED AT:  
11341 W CHINDEN BLVD  
BOISE, ID 83714