



State of Idaho
Division of Occupational and Professional Licenses

Idaho Liquefied Petroleum Gas Safety Board

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Draft Minutes of 04/09/2024

Board Members Present:	Tom C. Daniels, Chair Rick J. Harris Garrett de Jong Laurie Spencer	Division Staff:	John Nielsen, Executive Officer Greg Loos, Legal Counsel Jesama Rosensweig, Lic. Supv. Erin Einarsson, Board Support Spc.
Board Members Absent:	Alan Perry		

The meeting was called to order at 9:02 AM MT by Chairman Tom C. Daniels.

APPROVAL OF 01/09/2024 MINUTES

A motion was made and seconded to approve the 01/09/2024 minutes as presented. The motion carried unanimously.

DIVISION BUSINESS

LPG Inspections: Executive Officer (EO) John Nielsen presented the LPG Inspection Form with a “Pass” or “Corrections Needed” format. A motion was made and seconded to delegate authority to DOPL to change the inspections system to the Pass or Corrections Needed system and to modify the inspections forms accordingly. The motion carried unanimously.

Delegated Authority for Case Closures: A motion was made and seconded to delegate authority to DOPL to issue case closure letters. The motion carried unanimously.

BOARD BUSINESS

Education and Training: Tom Clark, Executive Director for the Rocky Mountain Propane Association (RMPA) presented the following information:

The Certified Employee Training Program (CETP) was provided by the National Propane Gas Association (NPGA). The Propane Education Research Council (PERC) has obtained the training rights from NPGA. The program is now known as the Propane Education Program (PEP) and is accredited by the International Association for Continuing Education and Training (IACET). As of January 1, 2025, the NPGA CETP program and certification will no longer be available. Mr. Clark expressed concern that IDAPA 24.22.01, Section 225, specifically mentions the NPGA provided CETP examination as an educational requirement.

EO Nielsen suggested that the board review the rules during the Zero-Based Regulation (ZBR) process. At the next board meeting Mr. Clark would like to present the coursework RMPA provides with suggestions of what should be required in a Board approved training program.

Application Review: A motion was made and seconded to approve applications PDFA-1725, PLFA-1692, and PLFA-1713. The motion carried unanimously.

A motion was made and seconded to approve with corrections applications PDFA-1647, PLFA-1662, PLFA-1664, PLFA-1665, and PLFA-1666. The motion carried unanimously.

Zero-Base Regulation (ZBR) IDAPA 24.22.01: EO Nielsen provided a redline copy of the rules to the Board. EO Nielsen will present an outline of possible fee increases for the Board to review at a future meeting. Legal Counsel Greg Loos suggested that Idaho Code § 54-5307(2)(4) would obfuscate the need for rule 225 as it would be duplicative of statute. Additional requirements could be provided in a board-approved guidance document.

2024 NFPA 58: IDAPA 24.22.01, Section 004, incorporates by reference the Liquefied Petroleum Gas Code, 2017 Edition, commonly known as NFPA 58, published by the National Fire Protection Association (NFPA). EO Nielsen will provide copies of the 2024 edition of NFPA 58 for the Board to review and discuss at a future meeting. Board Member de Jong asked if there was a document that called out the changes between 2017 and 2024. EO Nielsen will make inquiries. Mr. Clark of RMPA commented that the Food Truck Codes have significant changes and additions.

Financial Report: EO Nielsen presented the Financial Report: Revenues and Expenditures as of January 24, 2024 to the Board.

Public Comments: Joel Emerson of Clearwater Propane Company requested that a company with multiple facility licenses could renew all licenses within the same month rather than renewals being based on when the license was issued. Mike Pemberton of Panhandle Propane requested that the processing of his application be reviewed. EO Nielsen commented that he would investigate. Mr. Clark of RMPA asked if there was a faster way to get applications approved. Legal Counsel Loos commented that due to Idaho Open Meeting law the Board is precluded from addressing a topic that is not on the agenda, but that it can be added to a future agenda. Mr. Pemberton inquired as to the process of requesting additional meetings. EO Nielsen responded that it is at the discretion of the Chair.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:02 AM

04/12/2024ee