

Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

RECEIVED

MAR 28 2024

13 M

DEPT. OF WATER RESOURCES
EASTERN REGION

Meeting Date, Time and Location:

- Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- Read and approve previous year annual meeting minutes
- Watermaster report and presentation of proposed budget
- Treasurer financial report
- Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- Elect watermaster*
- Elect assistant watermaster(s)* (optional)
- Elect water district treasurer*
- Select an advisory committee (optional)
- Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- Determine next year's meeting date, time and location
Date Feb 11 Time 7:00 Location Franklin Co Court house

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Water District Representative / Title

Date

RECEIVED

MAR 28 2024

DEPT. OF WATER RESOURCES
EASTERN REGION

Feb 15, 2024 13M District mtg

Monte Henderson made ^{motion} to approve minutes of 2023 mtg - seconded Jody S. - passed

Jody Shumway - Treasurer

Clelan Christensen - Secretary

Jess Gregersen - Water Master

Jody Shumway Financial Report - Assessment is covering expenses

Chris Holmes ^{IDWR} says water usage records will help with adjudication - not absolutely necessary but very helpful -

question about where water is measured - told to ask Jess Gregersen

Mr. McGregor - made motion to accept budget 2024 - Mr. Mussler seconded - passed

Gary Foster made motion to adjourn and accept ^{new meeting} time for Feb 11 7:00 Franklin Co Courthouse

Monte Henderson seconded - passed.

Attendees

- John Mussler - Cleveland
- Craig McGregor - Cleveland
- Monte Henderson - Personal mpts
- Gary Foster - Personal
- Jody Shumway - Strongarm
- Clelan Christensen - Treasurer

NAME

ADDRESS

REPRESENTING

John Mussler

Cleveland Irrigation

Craig McGregor

Cleveland Irrigation

Monte Henderson

own water rights.

Gary Foster

own water rights.

Chris Holmes

Dept of Water

Jody Shumway

Strongarm/Brand Creek

Cleodan Christensen

Treadwell Irr.