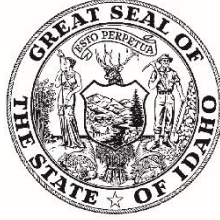


**BRAD LITTLE**  
GOVERNOR

**Wendi Secrist**  
Executive Director



**Deni Hoehne**  
Chair

**John Young**  
Vice Chair

## **WORKFORCE DEVELOPMENT COUNCIL**

514 W Jefferson St, Ste 131, Boise, Idaho 83702

### **One-Stop Committee Meeting Minutes**

**Date:** Tuesday, February 13, 2024

**Time:** 10:30 AM-11:00 AM

**One-Stop Committee Members:** Jane Donnellan, Terry Butikofer, Beth Cunningham, Korene Gonzalez, ~~Admir Selimovic, Adrian San Miguel~~, Kristyn Carr, Amelia Valasek, ~~Kristin Matthews~~, Paige Bongiorno, ~~David Shakespeare~~, Kory Mereness

**Guests:** Mikayla Monaghan, VR

**Staff:** Wendi Secrist, Denise Hill, Sarah Nash, Elaine Zabriskie

**Called to Order at 10:35 a.m.**

**Welcome**

**Roll Call** – Quorum Met

**Review Agenda** – No changes to the agenda.

**\*Approve January 9, 2024 Meeting Minutes**

**Motion by Mr. Terry Butikofer to approve the January 9, 2024 Meeting Minutes as written.**

**Second by Ms. Paige Bongiorno. Motion carried with unanimous consent.**

### **One-Stop Update**

- Annual Statewide Meeting Update and Agenda Review
  - Statewide partner mtg
    - AI theme, Apr 4<sup>th</sup> morning session, save the date coming.
    - Craig Schaul - AI & Economy
    - Casey Kennington BSU Prof – what is AI?
    - Panel w/ Partners – how are you using it or plan to use it.
    - Potential folks from 1 Stop
      - Mikayla & Jane – VR looking at utilizing it.
      - Kristyn Carr – currently utilizing it with resumes.

- Regional MOU's
  - Will be updating soon, watch for email.
  - New part – workshop or training inventory
    - What are partners offering?
    - On the resource hub

***\*Infrastructure Funding Agreement Guidance***

***Sarah Nash, One-Stop Operator***

- SCSEP update generic reference for who is running it.
- Added Unemployment insurance.
- Methodology – added “actual”.
- Define “In-kind” donations.
- In state funding – how do we do it if we don’t figure it out.
- Putting in place what we do versus what we thought we would do – originally document is from 2017.
- Document to Council in March for approval.

**Motion by Ms. Kristyn Carr to approve the Infrastructure Funding Agreement Guidance document as edited. Second by Ms. Paige Bongiorno. Motion carried with unanimous consent.**

**Rotation of Quarterly Partner Meetings**

**Kristyn Carr, IDOL**

- Facilitation of agenda, IDOL has been doing it over last several years.
- Need better representation.
- Businesses need to be a part of the conversation, having a collaborative meeting.
- Need to ensure we have all partners included, ensure not just IDOL.
- Each region should decide what works for them. If someone has different approach that is working, are we asking them to change?
- Currently regions 4 and 6 are working well.
  - Share their models and possibly 1 additional.
  - Ask the other regions to choose one of these.
  - What would communication be?
    - We heard your concerns, here are some suggestions, during your next meeting please add this to your agenda and decide a go-forward plan.
    - Should this come from IDOL?
  - Required to have quarterly meetings, 1<sup>st</sup> one is annual training and state-wide meeting.
  - Sarah has summaries of the models.
  - Do we need to provide the lists to this group?
    - Yes, by Sarah
    - Next meeting review and then send out email.
      - Review the message and lists.
      - Terry to send an overview.

**EO Training Opportunities**

**Paige Bongiorno, Division of Human Resources**

- EO/ ADA Resources
- Workforce gaps
- EO training opportunities

- May 16<sup>th</sup> Global Accessibility Day, hosting a Disability Etiquette Awareness Training
  - Half day, virtual, 3 speakers, recorded for the web. ASL interpreter
- July TBD, In person ADA compliance physical assessment training
  - For staff members who conduct compliance training
  - Hosting empathy lab, any staff member can experience hands on what it is really like with a disability.
    - Wheelchair
- 508 Compliance Training, currently working on resources.
  - Found some online <https://www.section508.gov/training-home/#Onlinetraining>
  - This is difficult at best; VR has contracted with Crawford to do this.
    - Need state contract for remediation of documents.
    - Deep time sync
    - Very specialized
    - Accessibility checkers for websites
    - Statewide issue

### Service to Careers Action Plan

Wendi Secrist/Paige Bongiorno

- NGA Service to Careers Presentation to Gov Office
  - Works with orgs to
  - Brainstorming in fall
  - Action lab 10 states participating
    - Encourage folks to think about gov jobs as careers.
    - 6 steps for action plan
      - Build momentum and provide funding.
      - Realign Serve Idaho funding priorities – how does the project promote career development.
      - Reach existing students.
      - Build out post career off-boarding for AmeriCorps.
      - Streamline the process for hiring service participation as state employees.
      - Blend AmeriCorps with apprenticeships.
    - AmeriCorps is looking at member development and partnerships with future employers.
    - During service: access, soft skills, certifications, access to WIOA services & support
    - Post service: engage career centers to provide transition support.
    - Provide details on IDOL programs.
    - Service as an option, make sure High School students are aware.
    - Success stories we can share with outreach.
  - Align with state rules.
    - Possible changes to give benefit for pipeline into state employment.
    - Some exist, veterans, redeployment.
    - Still want it to be fair but create pipeline.
      - New eligibility registers for those that completed an AmeriCorps service program.
      - New designation registers for AmeriCorps service member.
    - If agency is sponsoring an AmeriCorps individual, use it to help with succession

- planning.
  - Waive some experience required for position.
  - They are currently independent.
  - AmeriCorps volunteers come in with deep relationships.
- 600 to 800 AmeriCorps currently in Idaho
- Idaho Association of Cities
  - Aging clerks, program for training is minimal.
  - Considering an apprenticeship program
  - Perhaps leverage AmeriCorps, then continue with city clerk apprenticeship.
  - Keep youth in rural communities that do not want to leave.
  - Next steps
    - Service to career integration with AmeriCorps.
    - Governor support
- Statute for alternate hiring needs to be reviewed.
  - Very old
  - Good avenue
  - Current process is very cumbersome.

**Credentials of Value**

- Delay to next meeting.

**Wendi Secrist**

**Motion by Ms. Paige Bongiorno to adjourn. No objections, unanimous consent to adjourn.**  
***Adjourned at 11:47a.m.***