

Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

110 Mud Lake Area

Meeting Date, Time and Location:

2/14/2024 12:00 PM 1256 E 1500 N Terretan ID

- Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- Read and approve previous year annual meeting minutes
- Watermaster report and presentation of proposed budget
- Treasurer financial report
- Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- Elect watermaster*
- Elect assistant watermaster(s)* (optional)
- Elect water district treasurer*
- Select an advisory committee (optional)
- Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- Determine next year's meeting date, time and location - *By Resolution*

Date 2/12/2025 Time TRD Location 1256 E 1500 N Terretan ID

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

BMC [Signature] Water Master 2/15/2024
Water District Representative / Title Date

Water District 110
Annual Meeting Minutes (Draft)
West Jefferson School District 253
February 14, 2024

At 12:00 p.m. Kirk Jacobs called the meeting to order.

Daren Bitter moved to elect Kirk Jacobs as meeting chairman and Christina Henman as meeting secretary; seconded by Don Parker: motion passed.

Time was given to review 2023 annual meeting minutes that were provided. Daren Bitter moved to accept the minutes; seconded by Don Parker: motion passed.

Blake Jordan presented the 2023 financial report. The district did not spend as much as anticipated, resulting in a larger ending balance. Blake explained that this was due to difficulty in keeping employees on the district's payroll, as well as the state using a new financial processing program, LUMA, which resulted in approximately 14% of costs not being charged to the district. Mike Cope moved to accept the financial report; seconded by Kyle Jacobs: motion passed.


Blake Jordan presented the 2024 proposed budget. Due to the surplus in the financial report, there will be a reduction in the assessment rate for this year, while the IDWR contract will remain the same. Daren Bitter moved to adopt the budget; seconded by Don Parker: motion passed.

Blake Jordan presented the resolutions and proposed changes. The resolutions reflect the appointment of the Watermaster (Blake Jordan) and Treasurer (Kirk Jacobs). Proposed changes included: Update to Resolution #5 (clarify language referring to the water district and remove Jefferson Irrigation Company from entities list) and to add a new resolution #9 to allow Jefferson Clark Ground Water District to pay assessments on behalf of their water users. Less impactful changes included updating the year to reflect 2024, statute references to reflect recent changes in legislature, and renumbering statutes to allow new resolution #9 to be inserted. Lynn Burtenshaw moved to approve the resolutions; seconded by Don Parker: motion passed.

Blake Jordan presented the Water Master's Report. The report summarized included a field season review, discussion regarding how measurements were taken in instance of broken flow meters, volume report, IDWR activity within the district, well depth measurements, 2024 outlook, and a brief presentation regarding IDWR enforcement efforts.

Time was given to review the advisory committee. Justin Place moved to keep the advisory committee the same; seconded by Tyler Jacobs: motion passed.

Kirk Jacobs moved to adjourn the meeting; seconded by Travis Neville: meeting adjourned at 12:55 p.m.



Christina Henman, 2024 Meeting Secretary

2/16/2024

Date

ROSTER OF

ATTENDANCE 20 24 ANNUAL

MEETING

WATER DISTRICT NO. 110)

ANNUAL MEETING

WATER DISTRICT AREA Mud Lake)

Date 2/14/2024 Time 12:00 am/pm

Location West Jefferson School District 23

Address 1256 E 1500 N
Terreton, ID

NAME	ADDRESS	REPRESENTING
<u>William Stoddart</u>	<u>Montevieu, ID</u>	<u>JCGWD</u>
<u>Kyle Jacobs</u>	<u>1075 S. Utah Ave. STE 325, Idaho Falls</u>	<u>Brown Delta II Brown Alpha II Maple</u>
<u>DAREN BITTER</u>		
<u>Mike Cape</u>	<u>Montevieu</u>	<u>JCGWD</u>
<u>Kim Yearwood</u>	<u>Hamer</u>	<u>Self</u>
<u>John W. Buchanan</u>	<u>Terreton</u>	<u>Self JCGWD</u>
<u>Will Rich</u>	<u>Montevieu</u>	
<u>Diane Valcaro</u>	<u>Hamer</u>	<u>Self</u>
<u>Andie & Jon Anderson</u>	<u>Hamer</u>	<u>Self</u>
<u>Aaron Savage</u>	<u>Hamer</u>	<u>Self</u>
<u>GARY Skidmore</u>	<u>Terreton</u>	<u>Self</u>
<u>Samuel Mickelsen</u>	<u>Hamer</u>	<u>Self</u>
<u>Blake Skidmore</u>	<u>Terreton</u>	
<u>Tony Downs</u>	<u>HAMER</u>	<u>Self</u>

NAME

ADDRESS

REPRESENTING

Brian Wehausen	Hamer	Camps 110072
Brook Egan	Onbois	Egan Land and cattle
Kam Rounly	Montevideo	KR Farms
Sally Engleman	Montevideo	Engleman Land LLC
Quay Dalling	Sugar City	
Marie Kellom		Hartwell Farms P.O.C.
Pauls Neville	Hamer	Neville Farms + Ranch
Alan Neville	Hamer	"