

STATE BOARD OF EXAMINERS
Minutes – Subcommittee Meeting
December 12, 2023 – 1:30 p.m.
4th Floor – Syringa Conference Room
700 W. State St., Boise, Idaho

The regular meeting of the Subcommittee to the State Board of Examiners was called to order at 700 W State Street, 4th Floor Syringa Conference Room, Boise, Idaho, at 1:30 p.m. pursuant to Idaho Code §67-2002 and by order of the chair.

The following members were present: Chairman, Jason Martinez, Division of Financial Management; Jason Lehosit, Secretary of State's Office; and Brian Benjamin, Office of the State Controller, as assisting secretary of the subcommittee. Attending virtually was Yvonne Dunbar, Attorney General's Office.

Also present were Christopher Davis, State Controller's Office; Chanel Tewalt, Idaho State Department of Agriculture; and Kelly Nielsen, Idaho State Department of Agriculture. Attending virtually was Rob Sepich, Idaho Department of Environmental Quality.

CONSENT AGENDA

1. Minutes – Action Item – Approved

Approval of official minutes for the meeting of the Subcommittee to the Board of Examiners on November 14, 2023.

Resolution: *Mr. Lehosit moved to approve the minutes from the November 14, 2023 meeting. Ms. Dunbar seconded the motion. The motion carried on a unanimous voice vote.*

REGULAR AGENDA

2. Office of Emergency Management – Action Item – Recommend Approval

ID#	Description	Amount	Comments	Date to Board
2023-00164	Boron Trifluoride	\$2,880.55	Response to Boron Trifluoride release at Idaho State University (BANNOCK COUNTY)	12/07/2023
2023-00172	Diesel	\$1,904.29	Response to ruptured fuel saddle tanks, leaking diesel onto roadway (ADA COUNTY)	12/07/2023
	TOTAL	\$4,784.84		

Discussion: *Mr. Benjamin reviewed the incidents. He also indicated that we have responsible parties for both incidents.*

Resolution: *Mr. Lehosit moved to place item 2 on the consent agenda. Ms. Dunbar seconded the motion. The motion carried on a unanimous voice vote.*

3. Department of Environmental Quality – Action Item – Recommend Approval

- a. Request in accordance with Senate Bill 1183, First Regular Session of the 67th Idaho Legislature, that \$325,000 be transferred from the Air Quality Permitting Fund #18600 to the Department of Environmental Quality Fund #22510 during the third quarter of Fiscal Year 2024.
- b. Request in accordance with Senate Bill 1183, First Regular Session of the 67th Idaho Legislature, that \$5,695,990 be transferred from the General Fund to the Department of Environmental Quality Fund #22503 during the third quarter of Fiscal Year 2024.
- c. Request in accordance with Senate Bill 1183, First Regular Session of the 67th Idaho Legislature, that \$573,550 be transferred from the Public Water System Supervision Fund #19100 to the Department of Environmental Quality Fund #22504 during the third quarter of Fiscal Year 2024.

Discussion: Mr. Benjamin reviewed the requests. Ms. Dunbar asked about the amounts not matching up with the original appropriation amounts. She wanted to verify that there are funds to back up these transfer requests. Mr. Benjamin deferred the question to Mr. Sepich. Mr Sepich responded that yes there are cash funds to back up these requests. When the agency receipts funds for items such as Public Water Supervision they place those monies in fund 19100. However, when they expend these they move them into their dedicated Multi-Source Allocation fund. They then ensure there is enough cash in 19100 before the transfer request and they verify the amounts of these quarterly requests to ensure they are at appropriate levels for the quarter.

Resolution: Ms. Dunbar moved to place item 3 on the consent agenda. Mr. Lehosit seconded the motion. The motion carried on a unanimous voice vote.

4. Department of Health & Welfare – Action Item – Recommend Approval

Request in accordance with appropriations passed by the First Regular Session of the 67th Idaho Legislature, that \$272,193,900 be transferred from the General Fund to the Cooperative Welfare Fund #22000 during the third quarter of Fiscal Year 2024.

Discussion: Mr. Benjamin reviewed the request.

Resolution: Mr. Lehosit moved to place item 4 on the consent agenda. Ms. Dunbar seconded the motion. The motion carried on a unanimous voice vote.

5. Department of Agriculture – Action Item – Recommend Approval

Request for approval to pay two one-time bonuses in the amount of \$6,000 each and to pay out accrued compensatory time for certain employees in responding to the quagga mussel outbreak in the Snake River near Twin Falls.

Discussion: Mr. Benjamin reviewed the request. He then turned over the floor to Ms. Tewalt to discuss the request. She indicated that this is an unusual request for the Department. They deal with emergencies regularly and they are only bringing this item forward as it was truly an unprecedented emergency and response for them. She pointed out that the monies that would be used for these payments would be from dedicated funding sources (not a request of the general fund) and that there is a sufficient amount to cover the request if approved.

Resolution: Mr. Lehosit moved to place item 5 on the consent agenda. Ms. Dunbar seconded the motion. The motion carried on a unanimous voice vote.

INFORMATIONAL AGENDA

6. State Controller's Office

Reports of overtime paid on FLSA-exempt employees on the Luma project team, which was approved by the Board of Examiners. State Controller's Office – Exemption End Date - December 31, 2023.

7. State Insurance Fund

- a. Estimate of the State Insurance Fund expenses to be paid by sight drafts for the month of November 2023.

Estimated expenditure for workers compensation claim costs, dividends, and premium refunds	\$20,000,000.00
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Funds Expended in October 2023:	
Workers Compensation Claim Costs	\$12,167,986.20
Dividends	\$0
Commission	\$4,060,040.18
<u>Policy Refunds</u>	<u>\$232,101.00</u>
Total	\$16,460,127.38

- b. Estimate of the Idaho Petroleum Clean Water Trust Fund expenses to be paid by sight drafts for the month of November 2023.

Estimated expenditure for Idaho Petroleum Clean Water Trust Fund	\$750,000.00
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Funds Expended in October 2023:	
Payroll	\$53,765.00
Operations	\$23,595.00
<u>Claim Costs</u>	<u>\$122,191.72</u>
Total	\$199,551.72

Discussion: Mr. Benjamin reviewed the Informational Agenda items.

Mr Lehosit moved to adjourn the meeting. The meeting adjourned at 1:42 p.m.