

**Serve Idaho Outreach Committee Meeting Minutes**  
**September 18, 2023**  
**Virtual Attendance- Zoom**

**In attendance:** Julia Hopper, Karma Fitzgerald, B. Martin, Stephanie Taylor-Thompson, Micaela de Loyola-Carkin

Meeting called to order at 11:06 am (MT) by Micaela de Loyola-Carkin.

**Approve meeting minutes from July 20, 2023:**

**\*Micaela forgot to do this**

- Motion to Approve:
- Second:
- Motion passes:

**Committee Chair Updates**

**New Business**

- Attendees reviewed the document “Outreach Committee Standard and Operating Procedures” as a group to discuss and implement changes
  - o Committee members express that ensuring this document is sent out to new members is important to continue and follow up on
  - o 2.7 add 9/11 National Day of Service
  - o 3.1 discuss with Renee and future chair, 3 years required?
  - o 3.2 how often does this information need to be shared?
  - o 4.1 possibly update and delegate this responsibility to Micaela, and then share this with the outreach committee to send out themselves
  - o 4.2 update—Facebook post get sent to the communications department to share out, remove Hoot Suite
  - o 4.3 Addressed with Renee and update accordingly
  - o 4.4 add additional section on how this is shared out and by who
  - o 4.5 provide training for commission members on reaching out to these committees
- Review Operational Dashboard (will address any voting needs in new meeting in October)
  - o Stephanie presented in August
  - o Julia will present in October
  - o Micaela will identify AmeriCorps members for interviews
  - o Provide training for interviews to provide consistency, create tip-sheet for those conducting interviews
  - o Update- Kevin and Renee are working on touching base with congressional delegates
  - o Annual report structure to be discussed in October to put this together for elected officials

- Help identify members for AmeriCorps member moment
- Blog Post Support – should we adjust the way the 55+ requirement is limiting our information? Update 3 blog posts of the importance of national service
- Willing to have a booth at local volunteer fairs

### **Outreach to Legislators**

### **Follow Up Items**

Motion to adjourn the meeting by **Micaela de Loyola-Carkin**

**\*failed to do an official adjournment of the meeting**

Meeting dismissed **at 12:06 p.m. by**

Meeting minutes completed by Julia Hopper.