



Interagency Working Group (IWG) Meeting Minutes

December 06, 2022, 1:00 – 3:00 pm

Idaho Transportation Department

Conference Room: Webex, 11331 W Chinden Boulevard, Boise, ID 83714

Chair: Amanda Ames

Vice Chair: Janet Miller

I. Call to Order (Chair)

II. Roll Call (Chair)

IWG Representatives	
Idaho Workforce Development Council	Amanda Ames
Idaho Commission on Aging	Janet Miller
Idaho Department of Labor	Craig Shaul
Idaho Council on Developmental Disabilities	Richelle Tierney
Idaho Department of Education	Kyle Rahn
Idaho Department of Health & Welfare	Trish Reynolds
Idaho Dept. of Health & Welfare – Medicaid	Dan Mallory
Idaho Transportation Department	Ron Duran
Idaho Division of Vocational Rehabilitation	Heather Haugen
CTAI	Skyler Beebe
Ex-Officio Members	
Veterans Services	Kevin Wallior
Additional Attendees	
Idaho Dept. of Health & Welfare - Medicaid	Alex Childers-Scott
Idaho Transportation Department	Sam Carroll
Idaho Transportation Department	Shauna Miller

III. Approval of Minutes (Chair) Vote – Approved

- Member Beebe motioned to approve, Member Duran seconded

IV. Public Comment – None

V. Safety Share (ITD-Miller) – Cold Weather Driving Safety

VI. PT Office Update (ITD-Duran)

- RAISE Grant – Wood River Valley Update
- Twin Falls Update
- Idaho Falls Update



VII. IWG Goal Review/Updates (Chair)

- Goal 1: Broaden representation for all districts by the end of 2022 and explore participation of additional State agencies.
 - Lost District 1 representation with Member Broadsword stepping down
 - Invite Ira Pray with INL to March meeting for inclusion as ex officio and District 6 representation
- Goal 2: Develop a basic framework and process for creating a centralized list of transportation providers/resources across the state.
 - Pending information:
 - Idaho Department of Education
 - Idaho Department of Health & Welfare
 - Idaho Department of Health & Welfare, Division of Medicaid
- Goal 3: Each agency host a human trafficking presentation and help raise public awareness.
 - Pending:
 - Office of the Governor
 - Idaho Department of Health & Welfare
 - Idaho Department of Health & Welfare, Division of Medicaid
 - Veterans Services

VIII. Annual Report Review (ITD-Miller)

- Data anomalies and late submissions delayed final report. S. Miller will send out to each agency for review.

IX. Annual Charter Review (ITD-Miller) Vote – Approved

- Removed Idaho Head Start
- Member Shaul motioned to approve, Member Duran seconded

X. Annual Goal Setting (Chair) No Vote – Moved to March 2023 Agenda



XI. 2023 Schedule (ITD-Miller) Vote – Approved

- Member Miller motioned to approve, Member Tierney seconded
- 2023 Dates
 - March 21
 - June 20
 - September 19
 - December 12
- Returning to in-person meetings, online option will still be available

XII. Vice Chair Election (Chair) Vote – Approved

- Member Shaul motioned to approve Member Beebe as Vice Chair, Member Duran seconded

XIII. INL Representative Ex-Officio Inclusion (Chair) No Vote – Moved to March 2023 agenda

XIV. Agency Initiatives/Projects – Informational Only

- Idaho Workforce Development Council (A. Ames) – Preparing for legislative session. Working through staffing and location changes and getting ready to hit the pavement next month.
- Idaho Commission on Aging (J. Miller) – Continuing work on the Consumer Direct Pilot that we are planning to roll out in 2023. At the Public Transportation Summit I was able to get connected with a couple of people that are helping get things aligned.
- Community Transportation Association of Idaho (S. Beebe) – We were able to meet at the Public Transportation Summit and with some of the providers throughout the state. One of the things discussed was having listening sessions to help everyone throughout the state come under one umbrella. Some of the topics discussed for the weekly meetings were Vehicle costs and supply chain issues, data and planning, funding and resources, and driver shortages, recruitment, and retention. We also put out a survey and are hoping here in the very near future to start going through some of the data from that. Also looking forward to seeing responses we are getting on how we can move forward with helping the state. We are still working on doing some strategic planning that will help everyone across the state



- Idaho Council on Developmental Disabilities (R. Tierney) – Preparing for legislative session. Our main concern is still a workforce crisis and people being more isolated in their homes and not being able to get out and access the community without the proper support.
- Idaho Department of Education (K. Rahn) – Preparing for legislative session. Currently working on reimbursement claims for this school year. We are about 27% completed out of 150 programs. We'll be completing the audits by the end of the year. We have our first State payout in February that we are preparing for. We are also completing our inspections for the school year.
- Idaho Department of Health & Welfare, Division of Medicaid (D. Mallory) – We are in the late stages of procurement for NEMT. Hopefully in the next couple of months we have a new award issued for that. Otherwise, we are still working on continuous improvement.
- Idaho Department of Health & Welfare (T. Reynolds) – Preparing for legislative session. Going through different initiative through the Division of Welfare, Behavioral Health, and Public Health/Community Health. We are looking to fill Joyce's vacancy by February, Trish will serve on IWG in her absence.
- Idaho Department of Labor (C. Shaul) – Preparing for legislative session. Will be doing presentations to the Economic Outlook and Revenue Assessment Committee on January 5. Our offices are still conducting job fairs. Employers are attending well, job seekers not so much. Unemployment rates are at 2.9% and claims are low. It is a job seekers market. Craig will be stepping down from IWG and Terry Gammell will be stepping in to serve.
- Idaho Division of Vocational Rehabilitation (H. Haugen) – Preparing for legislative session. We're getting ready for our pre-employment transition services. Each summer IDVR hosts several programs for students ages 14-21. Working on some apprenticeship program and working with employers to develop registered apprenticeships.
- Veteran Services (K. Wallior) – completed our State Veterans Home in Post Falls. We are starting to take applications for that facility.



- XV. Next Meeting Agenda Review (Chair)
- XVI. New & Future Business (Chair)
- XVII. Adjourn (Chair)