



Idaho Aeronautics Advisory Board



QUARTERLY MEETING

LOCATION: Best Western Riverside Hotel, 2900 W Chinden Blvd, Boise 83714

DATE: April 6, 2023; 08:00 – 15:00 MST

VIRTUAL: [Click here to join the meeting](#); Meeting ID: 259 339 518 758 Passcode: MhtawP

ATTENDEES: Mark Sweeney, Chairman ◻ John Blakely, Member ◻ Todd Hitchcock, Member; Chris Pomeroy ◻ Member; Jeff Marker, Administrator ◻ Jennifer Schildgen, Airport Planning and Development Manager ◻ Tim Steffen, Director of Flight Operations ◻ Dan Conner, Airport Manager ◻ Ruth Munoz, Business Manager ◻ Tom Humphries, Pilot – Safety and Education Coordinator ◻ Shelly Haskins, Admin Support

A = Action Item

I = Information Item

AGENDA

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|---|------------------|---|------------------|
| A | 08:00 MST | Welcome and Introductions <ul style="list-style-type: none">▪ Call meeting to order | Chairman Sweeney |
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| A | 08:05 | Review and Approval of Feb. 21, 2023 minutes | All |
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| I | 08:10 | Board Member Reports <ul style="list-style-type: none">▪ Mark Sweeney, Chair▪ John Blakely, Member▪ Todd Hitchcock, Member▪ Chris Pomeroy, Member | All |
| | | | |
| I | 08:30 | Administrator Update <ul style="list-style-type: none">▪ Personnel▪ New Advisory Board member▪ Administrator▪ Pilot/UAS Coordinator▪ Burley legal action▪ Webcams▪ \$35M▪ Research project | Jeff Marker |

**All listed times are estimates only. The Board reserves the right to move agenda items and adjust the time schedule.
The meeting is open to the public, except for any executive sessions.*

I	09:00	Financial Update	Ruth Munoz
	09:15	BREAK	
I	09:30	Airport Planning and Development <ul style="list-style-type: none"> ▪ New Rexburg Airport ▪ Dave Mitchell, P.E. Aviation Services Manager, Northwest Ardurra Group 	Jennifer Schildgen
I	10:00	Flight Operations <ul style="list-style-type: none"> ▪ Pilot training ▪ Maintenance training ▪ Idaho Aviation Accident Score Card (IAASC Report) ▪ Standard Operating Procedure (SOP) Updates ▪ Search and Rescue (SAR) Update 	Tim Steffen
I	10:30	Safety and Education <ul style="list-style-type: none"> ▪ 2023 Spring Plan 	Tom Humphries
I	10:45	Airport Management <ul style="list-style-type: none"> ▪ Airport Spotlight: Warm Springs Creek (OU1) ▪ Staff/Caretakers ▪ Hoodoo Meadows ▪ Leading Idaho Projects 	Dan Conner
A	11:15	Next Meeting	Chairman Sweeney
A	11:20	Adjournment	Chairman Sweeney

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