

**IDAHO BOARD OF SOCIAL WORK EXAMINERS**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 8/30/2022**

**BOARD MEMBERS PRESENT:** Dr. Alex Zamora - Chair  
Jeri Perkins  
April Christenson  
Lynnet R Keeley  
Virginia K Dickman

**BOARD MEMBERS ABSENT:** Dr. Donna Lynn Schmid

**DIVISION STAFF:** Russell Barron, DOPL Administrator  
Kent Absec, Licensing Program Manager  
John Price, Investigative Unit Manager  
Nicholas Crema, General Counsel  
Cesley Metcalfe, Board Support Supervisor  
Emily Rough, Board Support Specialist  
Debi Casto, Licensing Specialist

**OTHERS PRESENT:** Tyler Williams, Board Prosecutor  
Josh Scholar, Division of Financial Management  
Cameron Gilliland, Department of Health and Welfare  
Madison Miles, Department of Health and Welfare  
Roxana Printz, Department of Health and Welfare  
Miren Unsworth, Department of Health and Welfare

The meeting was called to order at 9:00 AM MDT by Dr. Alex Zamora.

**BOARD ELECTIONS**

Ms. Dickman made a motion to elect Dr. Zamora as Board chair. It was seconded by Ms. Christenson. Motion carried.

**DISCUSSION OF CASE MANAGEMENT**

The Department of Health and Welfare addressed the Board regarding the lack of social workers in Idaho and how it is trying to combat this crisis.

**PROPOSED COMPACT**

The Board discussed the proposed Interstate Licensure Compact for Social Work.

## **SUPERVISION PLAN**

Ms. Dickman made a motion to dissolve the supervision plan form subcommittee. It was seconded by Ms. Keeley. Motion carried.

The Board reviewed a draft of an updated supervision plan form. Ms. Dickman made a motion to approve the supervision plan form. It was seconded by Ms. Perkins. Motion carried.

## **ASSOCIATION OF SOCIAL WORK BOARDS**

Association of Social Work Boards (ASWB) released all exam pass rates by demographic. The Board discussed the exam that social workers take.

The Board discussed who will attend the 2022 Annual Meeting on behalf of Idaho.

The Division staff will contact ASWB regarding training for Board members and Division staff.

## **LAWS AND RULES**

Ms. Metcalfe presented a legislative update. She informed the Board that the following bills passed the 2022 Legislative Session: House Bill 654, Senate Bill 1296, House Bill 612, Senate Bill 1244, House Bill 629, and Senate Bill 1297.

## **PERMANENT BUILDING UPDATE**

Ms. Metcalfe stated that the Division is officially moved into the permanent building and is now hosting in-person meetings.

## **FINANCIAL REPORT**

Ms. Metcalfe presented a financial update.

## **BOARD TRAINING**

Mr. Crema presented a training on Idaho's Open Meeting Law.

## **ZERO-BASED REGULATION**

Mr. Scholar introduced the purpose and process of Zero-Based Regulation.

## **LICENSING REPORT**

Mr. Absec presented a report on applications received and licenses issued by staff since the last meeting.

## **EXECUTIVE SESSION**

Ms. Dickman made a motion that the Board enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Ms. Keeley. The vote was: Dr. Zamora, aye; Ms. Dickman, aye; Ms. Keeley, aye; Ms. Christenson, aye; and Ms. Perkins, aye. Motion carried.

Ms. Keeley made a motion to leave executive session. It was seconded by Ms. Perkins. Motion carried. No decisions were made in executive session.

Ms. Dickman stated that the motion to enter executive session incorrectly identified the purpose. The purpose of the executive session was to discuss the fitness of an applicant to be granted a license or registration.

## **APPLICATIONS**

Ms. Keeley made a motion to deny reinstatement of the applicant in case number I-SWO-2022-14 pursuant to Idaho Code § 54-3211(7). It was seconded by Ms. Christenson. Discussion was held regarding the unfulfilled requirements of license sanctions for a license issued in a different state. Motion carried.

Ms. Dickman made a motion to approve applicant SWO-42313 to sit for the exam. It was seconded by Ms. Perkins. Motion carried.

Ms. Dickman made a motion to approve applicant SWO-42313 to sit for the exam and to then receive licensure after passing the exam. It was seconded by Ms. Perkins. Motion carried.

Ms. Perkins made a motion to approve applicants SWOA-42428, SWOA-42531, and SWOA-42564 to take the exam and be licensed upon passing the exam. It was seconded by Ms. Christenson. Motion carried.

Ms. Christenson made a motion to clarify that the previous motion and discussion relative to case number I-SWO-2022-14 should actually apply to I-SWO-2022-24. It was seconded by Ms. Perkins. Motion carried.

## **COMPLAINT MEMORANDUM**

Mr. Price gave the investigative report, which is linked above.

## **EXECUTIVE SESSION**

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Ms. Christenson made a motion to leave executive session. It was seconded by Ms. Perkins. Motion carried. No decisions were made in executive session.

## **DISCIPLINE**

Ms. Perkins made a motion to close case number I-SWO-2021-14 without action. It was seconded by Ms. Dickman. Motion carried.

Ms. Christenson made a motion to close the following case numbers without action: I-SWO-2022-33, I-SWO-2022-36, I-SWO-2022-22, I-SWO-2022-17, I-SWO-2022-12, I-SWO-2022-28, I-SWO-2022-35. It was seconded by Ms. Keeley. Motion carried.

Ms. Dickman made a motion to close case number I-SWO-2022-7 with an advisory letter. It was seconded by Ms. Perkins. Motion carried.

Ms. Keeley made a motion to close case number I-SWO-2022-13 with a Corrective Action Plan (CAP). It was seconded by Ms. Perkins. Motion carried.

Ms. Christenson made a motion to close case number I-SWO-2022-29 with a Corrective Action Plan (CAP). It was seconded by Ms. Keeley. Motion carried.

Ms. Perkins made a motion to authorize the prosecuting attorney to negotiate a stipulation, and once agreed upon to authorize the Board chair to sign on behalf of the Board for the following case numbers: SWO-2021-18, SWO-2022-26, SWO-2022-27, SWO-2021-11, SWO-2022-15, SWO-2022-30. It was seconded by Ms. Christenson. Motion carried.

Ms. Christenson made a motion for the following case numbers to enter into a Corrective Action Plan (CAP): SWO-2022-6 and SWO-2022-7. It was seconded by Ms. Perkins. Motion carried.

Ms. Dickman made a motion to close case number SWO-2022-10 without action. It was seconded by Ms. Keeley. Motion carried.

Ms. Perkins made a motion to close case numbers SWO-2021-17, SWO-2022-13/14, SWO-2022-3, and SWO-2021-16 with an advisory letter. It was seconded by Ms. Keeley. Motion carried.

Ms. Dickman made a motion to approve the Stipulation and Consent Order and allow the Board chair to sign on behalf of the Board for case numbers: SWO-2022-8 and SWO-2022-16. It was seconded by Ms. Perkins. Motion carried.

### **APPROVAL OF MINUTES**

Ms. Dickman made a motion to approve the minutes of 3/8/2022 and 5/17/2022. It was seconded by Ms. Keeley. Motion carried.

**NEXT MEETING** is scheduled for November 22, 2022, at 9:00AM MST.

### **ADJOURNMENT**

Dr. Zamora adjourned the meeting at 4:38 PM MDT.