

IDAHO BARBER AND COSMETOLOGY SERVICES LICENSING BOARD
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 8/8/2022

BOARD MEMBERS PRESENT: Debra J Thompson - Chair
Merrilyn Cleland
Geneal Thompson
Thomas E Grimsman
Lindy High

BOARD MEMBERS ABSENT: Wendy S Rucker
Brian Porter

DIVISION STAFF: Anne Lawler, Bureau Chief
Kent Absec, Licensing Program Manager
John Price, Investigative Unit Manager
Nicholas Krema, General Counsel
Cesley Metcalfe, Board Support Supervisor
Emily Rough, Board Support Specialist
Allegra Earl, Licensing Supervisor
Lindsay Guille, Licensing Specialist

OTHERS PRESENT: Landon Brown, Board Prosecutor
Josh Scholer, Division of Financial Management
Ronda Clark, Cosmetology School of Arts & Sciences
Deborah L Roope, Prov
Amy Fife, Prov

The meeting was called to order at 8:30 AM MDT by Debra J Thompson.

APPLICATION APPROVAL PROCESS

The Board discussed its current application approval process. Ms. Cleland made a motion to authorize Division staff to approve applications with discipline or felony convictions within five years of the application, and out of country applications. It was seconded by Mr. Grimsman. Motion carried.

TESTING COMPANY

Deborah Roope and Amy Fife presented information on the testing services that Prov offers. Ms. Cleland made a motion to have Prov draw up a contract for Board review. It was seconded by Ms. G Thompson. Motion carried.

COSMETOLOGY AND BARBERING COMPACTS

The Board discussed information regarding the Cosmetology Licensure Compact and the Barber Licensure Compact.

BOARD MEMBER APPOINTMENTS

Mr. Absec provided an update on Board member appointments.

BOARD ELECTIONS

Ms. Cleland made a motion to elect Ms. D Thompson as Board chair and Mr. Grimsman as Vice chair. It was seconded by Ms. High. Motion carried.

DIVISION UPDATE

Mr. Absec stated that the Division is officially moved into the permanent building. In-person meetings will resume in August.

ZERO-BASED REGULATION

Mr. Absec and Josh Scholer introduced the purpose and process of Zero-Based Regulation.

BOARD TRAINING

Mr. Crema presented a training on open meeting laws.

COMPLAINT MEMORANDUM

Mr. Price gave the investigative report, which is linked above.

EXECUTIVE SESSION

Mr. Grimsman made a motion that the Board enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Ms. Cleland. The vote was: Ms. D Thompson, aye; Ms. High, aye; Ms. G Thompson, aye; Ms. Cleland, aye; and Mr. Grimsman, aye. Motion carried.

Ms. Cleland made a motion to leave executive session. It was seconded by Mr. Grimsman. Motion carried. No decisions were made in executive session.

DISCIPLINE

Ms. Cleland made a motion to close case number I-BCB-2022-340 with an advisory letter. It was seconded by Mr. Grimsman. Motion carried.

Ms. Cleland made a motion to close case number I-BCB-2022-260 without action. It was seconded by Mr. Grimsman. Motion carried.

Ms. Cleland made a motion to close case number I-BCB-2022-311 without action. It was seconded by Mr. Grimsman. Motion carried.

Ms. Cleland made a motion to close case number I-BCB-2022-312 without action. It was seconded by Mr. Grimsman. Motion carried.

Ms. Cleland made a motion to approve the Stipulation and Consent Orders and allow the Board chair to sign on behalf of the Board in the following cases: BCB-2022-3, BCB-2022-36/37/54/55, BCB-2022-52/53, BCB-2022-95/200, BCB-2022-157, and BCB-2022-127/128. It was seconded by Ms. G Thompson. Motion carried.

Ms. Cleland made a motion to close case numbers: BCB-2022-222/223, BCB-2022-253/254, BCB-2022-257, BCB-2022-258, BCB-2022-259/260, BCB-2022-264/265, BCB-2022-266/267, BCB-2022-268/269, BCB-2022-275/276/277, BCB-2022-278/279, BCB-2022-281, BCB-2022-283, BCB-2022-286, and BCB-2023-1. It was seconded by Ms. G Thompson. Motioned carried.

Ms. Cleland made a motion to approve the Findings of Fact, Conclusions of Law, and Final Order in case number BCB-2022-78 and to allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Grimsman. Motioned carried.

APPROVAL OF MINUTES

Ms. Cleland made a motion to approve the minutes of 6/13/2022. It was seconded by Mr. Grimsman. Motion carried.

ADJOURNMENT

Debra J Thompson adjourned the meeting at 12:02 PM MDT.