

**PUBLIC WORKS CONTRACTORS
LICENSE BOARD MEETING**

Monday – August 22, 2022 – 9:00 a.m. (MT)

**Division of Occupational and Professional Licenses
11341 W. Chinden Blvd., Bldg. 4, Boise, ID 83714**

MINUTES OF THE AUGUST 22, 2022 MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.

Chairman Jim Roletto called the meeting to order at 9:02 a.m. (MT)

Board Members:

Jim Roletto, Chairman
Jake Claridge, Vice-Chairman
Brian Gordon
Chuck Graves
Larry Geyer (absent)
Matt Hartline
Brian Price (absent)
Garry Mattson

DOPL Staff:

MiChell Bird, Executive Officer
Yvonne Dunbar, General Counsel
Julie Redd, Licensing & Registration Supervisor
Linda Pratzner, Board Support Specialist
Carlotta Zito, Board Support Specialist

Approval of the January 10, 2022 Board Meeting Minutes

MOTION: Board Member Graves made a motion to approve the January 10, 2022 Meeting Minutes as written. Board Member Gordon seconded. Motion carried.

Election of Officers

The terms of the board members were reviewed to determine who is eligible to hold the positions of chairman and vice-chairman on the Board.

Chairman

MOTION: Board Member Graves made a motion to appoint Board Member Claridge as chairman. Board Member Gordon seconded. Motion carried.

Vice-Chairman

MOTION: Board Member Graves made a motion to appoint Board Member Mattson as vice-chairman. Board Member Gordon seconded. Motion carried.

Board Business

Financial Report – Executive Officer Bird reviewed the Financial report for April 2022.

Quarterly License Report – In fiscal year 2021, there were 293 original licenses and 2,586 renewals. This fiscal year, 2022, there were 320 licenses and 3,147 renewals.

Board Training – Open Meeting Law – Legal Counsel Dunbar reviewed a PowerPoint presentation on the Open Meeting Laws.

Public Comment

There were no public comments.

Adjournment

With no further comments, Chairman Roletto asked for a motion to adjourn.

The meeting adjourned at 10:19 a.m. (MT)

**These DRAFT minutes are subject to possible correction and final approval by the PWCL Board. 08/22/2022lp*