

Serve Idaho Commission Meeting Minutes
October 12, 2022
9:00 AM – 3:30 PM (MT)
Holiday Inn Express & Suites
3050 S. Shoshone St., Boise, ID 83705

Staff Present: Renee Bade, Micaela de Loyola-Carkin, Kim Empey, Heather Uhi, Penelope Larsen

Meeting called to order at 9:07 a.m. by Char Kremer

In attendance:

- ~~—Alina Rahim~~
- Amanda Gardner
- Amy Little
- April Durrant
- Bill Langer
- Charlette Kremer
- Dan Cabrera
- Dirk Marsden
- ~~—Donald Lovejoy~~
- Farhana Hibbert
- Jordan Woods
- Karma Metzler-Fitzgerald
- ~~—Kayeloni Scott~~
- Katie Mathias
- ~~—Kevin Bailey~~
- ~~—Kimber Russell~~
- Kristi Keeler
- Kristyn Carr
- Mat Erpelding
- Rebecca Woods
- ~~—Susan Potucek~~

Review and approve agenda:

- Motion to approve agenda: Farhana Hibbert with the recommended changes to agenda (Circle of Influence swapped with Report Outs)
- Second to approve agenda: April Durrant
- Approved by a unanimous vote.

Review and approve previous meeting minutes from July 20, 2022

- Motion to approve meeting minutes: Farhana Hibbert
- Second to approve meeting minute: Kristi Keeler
- Approved by a unanimous vote.

Review and approve previous meeting minutes from September 19, 2022

- Motion to approve meeting minutes: Farhana Hibbert
- Second to approve meeting minute: April Durrant
- Approved by a unanimous vote.

Election of Commission Secretary

- Recommendations for position: Katie Mathias nominated Kristi Keeler

Vote to elect Kristi Keeler as Commission Secretary for 2023.

- Motion made by: Katie Mathias
- Seconded by: Farhana Hibbert
- Passed unanimously

Review and approve updated Serve Idaho Bylaws:

- Motion to approve updated bylaws: Farhana Hibbert
- Second to approve updated bylaws: Dirk Marsden
- Approved by a unanimous vote.

Standing Committee Report Outs

- Mat Erpelding – program committee has been pretty inactive
- Farhana Hibbert –new secretary, posted a blog post, reviewed, and updated all items on operational dashboard, Senior Service flyers to be distributed by commissioners, asking commissioners to give two presentations in your committee using these resources, participated in National Day of Service
- Amy Little – By-laws update, working on commissioner recruitment using circle of influence as a resource, engaging, and serving commissioners Char visited with Ryan Oatman with the Nez Perce Tribe re: commission. Becky Martin is possibly interested in serving again. Farhana spoke with her.
- Kristyn Carr- IDOL updates local offices continue to be a tight labor market. Trying to find people to connect them with employers. Due to demographics, skills, workforce training, not a formal apprenticeship program. Idaho Launch once in a lifetime opportunity to receive up to \$7,500 in paid training for occupations that are in their areas of interest. Workforce development training LinkedIn training resource.
- Renee Bade – Penelope Larsen started yesterday with Serve Idaho overseeing lead person on AmeriCorps VISTA. Amanda Gardner from Clayton. Karma just joined us from Shoshone. Rebecca Wood joins us from Richfield. Kayeloni has resigned from commission. She moved to Nevada. Karma spoke at the Idaho Rural Success Center regarding AmeriCorps and its importance. Invite school board members to presentation that Char & Renee are doing to speak on the importance of NCCC. Multiple grant competitions currently. ISU Idaho Health Corps & Public Health AmeriCorps are both reapplying for funding. New organization that is interested in applying. Mat, Katie & April offered to review grant applications. Finished up planning grant. Idaho Philanthropy Day November 15th, done virtually. Meeting with the nonprofit center to see what this partnership may continue to look like. Serve Idaho conference Hilton Garden Inn on March 14-15, 2023. Micaela said the request for speakers is still open. Commit, persevere and act is the theme. This helps develop skills, provide members with skills they can take home. Project management, leadership development. VISTA update – recruiting members increased living allowance. New VISTA grant competition coming up in a few months. How we might allow

AmeriCorps members to also be dual- enrolled as apprentices to get more certification. 52 state service

Standing Committee Break Outs with program, outreach, and governance committees.

Circle of Influence Activity facilitated by Amy Little. She gave a recap of this activity. New commissioners need to complete theirs. All commissioners should review and try to identify any gaps, potential commissioners, etc.

Commission Membership Matrix report by Katie Mathias – reviewed demographic matrix of current commissioners to see if there are areas that we should target on filling the gaps for. More women than men on commission, 3 members from North Idaho, etc.

Review Commissioner Expectations document by Katie Mathias – had each commissioner complete a commissioner engagement quarterly report.

Setting the stage for 2023 facilitated by Char Kremer from the operational dashboard

- Farhana gave an outreach update for 2023 - capital for a day, reaching out to elected officials, AmeriCorps moment at every commission meeting, presentation info on flash drives for commissioners
- Katie gave an update for the governance committee regarding growing the mentorship program has been improved, within six months commissioners meet engaging commissioners in GARP, national days of service Idaho Philanthropy Day. Intentional on-boarding and off-boarding process is in place and helpful. A sheet of acronyms would be helpful for new commissioners.
- April gave an update regarding the program committee. Deep dive to learn more about funding, where it comes from and how difficult recruitment is, how to get people to serve or partner, housing needs are the biggest obstacle right now, housing subsidies, partnering with agencies to offer housing. Thinking outside the box to meet these needs. Committee will meet between commission meetings to breakdown the streaming funds and how it is granted out. Site visits using talking points that are going to be created. Kudos to Serve Idaho staff for moving us forward with strategic plan, operational dashboard, goals, outputs, etc.
- Renee talked on two goals/outputs of the full commission...each commissioner of outreach committee will organize one education booth in their community and invite one elected official to participate in a service project with each commissioner.

A motion to conclude meeting made by: Bill Langer

- Motion seconded by: Farhana Hibbert
- Approved by a unanimous vote.

Meeting dismissed by Vice-Chair Char Kremer at 2:55 p.m.

Minutes respectfully submitted by Kristi Keeler.

Approved on January 19, 2023.