

STATE BOARD OF EXAMINERS

MINUTES– Subcommittee Meeting

November 8, 2022 – 1:30 p.m.

Joe R. Williams Building, 5th Floor – Lost River Conference Room

700 W State Street, Boise ID 83702

Call-In Information - (712) 770-4875; Access Code = 820128

The regular meeting of the Subcommittee to the State Board of Examiners was called to order at 700 W State Street, 5th Floor Lost River Conference Room, Boise, Idaho, at 1:34 p.m. pursuant to Idaho Code §67-2002 and by order of the chair.

The following members were present: Acting Chairman Andy Snook, Attorney General Office; Nathan Fisher, Governor's Office; Lisa Mason, Secretary of State Office; and Brian Benjamin, Office of the State Controller, as assisting secretary of the subcommittee.

Also present was Rachel Grove, State Controller's Office; Jackie McCleve, State Controller's Office; Yolandi Faulkner, Office of Emergency Management by phone; Paul Spannknebel, Division of Veterans Services by phone and Sonya LaCasse, Division of Veterans Services by phone.

CONSENT AGENDA

1. Minutes- Action Item

Approval of official minutes for the meeting of the Subcommittee to the Board of Examiners on October 11, 2022.

Resolution: *Ms. Mason moved to approve the minutes from the October 11, 2022 meeting. Mr. Fisher seconded the motion. The motion carried on a unanimous voice vote.*

REGULAR AGENDA

2. Office of Emergency Management/Homeland Security – Action Item – Recommend Approval

ID#	Description	Amount	Comments	Date to Board
2022-00135	Sodium Chlorite	\$2,830.11	Response to leaking sodium chlorite from damaged container in semi-truck (ADA COUNTY)	11/03/2022
	TOTAL	\$2,830.11		

Discussion: *Ms. Faulkner stated that they have a responsible party that will be paying for the incident.*

Resolution: *Ms. Mason moved to place item 2 on the consent agenda. Mr. Fisher seconded the motion. The motion carried on a unanimous voice vote.*

3. Division of Veteran Services – Action Item – Recommend Approval

Request pursuant to Idaho Code §67-2019 to permanently increase the Veterans Rotary Account #0863 from \$10,000 to \$12,000, which will provide the Post Falls State Veterans Home the funds necessary to provide residents access to their funds.

Discussion: Mr. Spannknebel stated that he was currently up in Post Falls getting ready for the opening of the new facility. Mr. Spannknebel also stated that the request is pretty straight forward. Ms. Mason then asked what a rotary account is. Mr. Benjamin stated that the account lets residents have money on site or readily accessible, and the account has minimum requirements from the Federal Government. Ms. LaCasse stated that they are required to have funds available for their residents at any time, and the rotary fund would allow them to fund that pay cash request. Ms. LaCasse stated that they do this with the other Veterans Homes within the state. Mr. Snook stated he had a follow-up question regarding the statute, and whether the Board of Examiners authorization is necessary, or if it is implied because the initial creating of the account requires Board of Examiner authorization. Mr. Benjamin stated that he believes it is implied, where the Board has to authorize the creation, the increase would fall under needing the same authorization. The statute does not specifically speak to this, but Mr. Benjamin believes that it is implied.

Resolution: Ms. Mason moved to place item 3 on the consent agenda. Mr. Fisher seconded the motion. The motion carried on a unanimous voice vote.

INFORMATIONAL AGENDA

4. Disposition of State Administrative Property

Notification that in accordance with Idaho Code §67-5709A, Capitol Mall properties under the management of the Department of Administration transferred surplus administrative property consisting of the parking lot at the corner of W. Jefferson Street and N. 10th Street (the 10th Street Lot") LOT 6 and E 16.85' Lot 5 BLK 68, to the Idaho State Board of Examiners, who in accordance with Idaho Code §67-5709A, immediately transferred authority to the Department of Administration for disposition as allowed by law for administrative facilities.

Discussion: Mr. Fisher asked whether there is a date for this parcel to be sold. Mr. Benjamin stated that he was not aware of the date.

5. State Controller's Office

- a. Reports of overtime paid on FLSA exempt employees by agencies, which was approved by the Board of Examiners.
 - State Controller's Office –Exemption End Date - December 31, 2022

6. State Insurance Fund

- a. Estimate of the State Insurance Fund expenses to be paid by sight drafts for the month of October 2022.

Estimated expenditure for workers compensation claim costs, dividends, commission, and premium refunds	\$20,000,000.00
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Funds Expended in September 2022:

Workers Compensation Claim Costs	\$14,531,665.71
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Dividends	\$0
Commission	\$258.65
<u>Policy Refunds</u>	<u>\$14,717,736.30</u>
Total	\$14,717,736.30

- b. Estimate of the Idaho Petroleum Clean Water Trust Fund expenses to be paid by sight drafts for the month of October 2022.

Estimated expenditures for Idaho Petroleum Clean Water Trust Fund	\$750,000.00
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Funds Expended in September 2022:

Payroll	\$93,468.16
Operations	\$7,996.18
<u>Claim Costs</u>	<u>\$54,398.45</u>
Total	\$155,862.79

Ms. Mason moved to adjourn the meeting. Mr. Fisher seconded the motion. The meeting adjourned at 1:46 p.m.