



**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

# State of Idaho

## Division of Occupational and Professional Licenses

### Idaho Board of Drinking Water and Wastewater Professionals

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

#### Minutes of 09/20/2022

#### **Board Members Present:**

Stacy Stewart  
A.J. Gray  
Jerri Henry  
Michael Parker  
Paul Sifford

#### **Division Staff:**

John Nielsen  
Nick Crema  
Jessica Spoja  
Jesama Rosensweig  
Renee Bryant  
Linda Pratzner

The meeting was called to order at 9:00 a.m. by Stacy Stewart.

#### **Approval of the August 3, 2022 Meeting Minutes**

Motion was made and seconded to approve the August 3, 2022 minutes. Motion carried unanimously.

#### **Board Business**

Schedule 2023 Meeting Dates – Proposed dates for the 2022 and 2023 meetings are: 12/21/2022, 2/8/2023, 3/29/2023, 5/17/2023, and 7/12/2023.

Open Meeting Law – Training on the Open Meeting Law was provided.

#### Discussion Apprenticeship Program Tracks

- Class III Learning Track – The proposed curriculum was presented. The total number of hours for the curriculum is 360 hours, which exceeds the federal requirement of 244 hours.
- Class IV Learning Track – Total hours for the proposed curriculum is 288 hours.
- Proposed Addition of Class IV to IDAPA 24.05.01.300.04 Apprenticeship Program – This is to add Class IV to the rules for presentation at the 2023 Legislative Session. Board Member Henry suggested changing rule 340.02 to be congruent with this addition.

Motion was made and seconded to approve the proposed addition of Class IV to IDAPA 24.05.01.300.04 with additional changes as approved. Motion carried unanimously.

- Apprenticeship Report – Gary Sievers, Idaho Rural Water Association, provided the report.

Discussion on IDAPA 24.05.01.300.01(b) Examination Requirements – There was no discussion on this topic.

Discussion about Examination Process Through ABC – The timelines for the application process was presented. The proposal is to move from an application for examination to an application for licensure. Applicants would go through Association of Boards of Certification (ABC) for an examination; thus streamlining the process to apply for a license. A mock application was provided by ABC.



Discuss Review Process for Applications – The current review process was explained. There was discussion on dual hours used towards both collections and treatment licenses.

Public Comment – Niki Hetrick asked for clarification on the new application process.

**Motion to go into Executive Session**

**MOTION:** A motion was made and seconded for the Board to enter executive session under Idaho Code § 74-206 (1) (d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106 (9). The purpose of the executive session was to discuss documents relating to the fitness of an applicant to be granted a license or registration. Roll Call: Michael Parker-yes, Jerri Henry-yes, Paul Sifford-yes, Andrew Gray-yes, and Stacy Stewart-yes. Motion carried.

**Motion to Come Out of Executive Session**

**MOTION:** Motion was made and seconded to exit Executive Session. Motion carried.

**Motions(s) re: Application**

Motion was made and seconded to deny WWPA-25048 as it does not meet the qualifications for Class III systems. Motion carried.

Motion was made and seconded to approve WWPA-25453, WWPA-25521, WWPA-25540, WWPA-25656, WWPA-25738, and WWPA-25764 as submitted. Motion carried.

Motion was made and seconded to approve WWPA-25539 pending receipt of additional information. Motion carried.

Motion was made and seconded to approve WWPA-25628 pending receipt of additional information. Motion carried.

**Adjournment**

There being no further business, the meeting adjourned at 12:12 p.m.

*09/30/2022lp*