

# IDAHO REAL ESTATE APPRAISER BOARD MEETING

June 6, 2022 – 9:00 a.m. (MT)

Division of Occupational and Professional Licenses  
1090 East Watertower Street, Suite 150, Meridian

## MINUTES OF THE JUNE 6, 2022 BOARD MEETING

*NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.*

Chairman Eric Brinton called the meeting to order at 9:06 a.m. (MT)

### Board Members:

Eric Brinton, Chairman  
Paul Morgan  
Jane McClaran  
Brent Stanger  
Jody Graham (Absent)

### DOPL Staff:

MiChell Bird, Executive Officer  
Yvonne Dunbar, Legal Counsel  
Jesama Rosensweig, Licensing Supervisor  
Renee Bryant, Board Support Supervisor  
Carlotta Zito, Board Support Specialist

### Approval of the October 25, 2021, and November 18, 2021 Meeting Minutes

**MOTION:** Board Member McClaran made a motion to approve the January 31, 2022, and March 3, 2022 meeting minutes as written. Board Member Stanger seconded. Motion carried.

### Division Business

Financial Update – Executive Officer MiChell Bird reviewed the financial update provided by the Finance team. Revenue, direct and indirect expenses were explained. The Board is in a temporary fee reduction period, which is June 15, 2021 through June 15, 2022. A fiscal year end 2022 financial statement should be available at the August 1, 2022 meeting with quarterly reports thereafter.

Yvonne Dunbar, Legal Counsel, will research whether a special meeting is needed to discuss the continuation of fee reductions. Ms. Dunbar will send an email to the Board if a meeting is necessary.

### Public Comments

There were no public comments.

### Board Business

Possible Rule or Statute Change on Practical Applications of Real Estate Appraisal (PAREA) – Chairman Brinton opened discussion regarding whether the Board wants to adopt PAREA into their training curriculum. PAREA provides another pathway for aspiring appraisers to fulfill their experience requirements by taking advantage of innovative technology. PAREA is designed to offer practical experience in a virtual environment combining appraisal theory and methodology in real-world simulations. This experience can be provided through a wide range of online and virtual reality technologies. The Appraiser Qualifications Board created the program as an alternative to the traditional supervisor/trainee model for gaining appraisal experience.

Executive Officer Bird stated adoption of PAREA by the Board would require a rule change. PAREA is not ready until the end of the year, so language for a temporary rule change can be presented at the next meeting. Chairman Brinton requested staff write something up and present it at the next meeting.

Investigations, Complaints, and Licensing Applications – There was no Complaint Memorandum. Chairman Brinton suggested the Complaint Memorandum be provided at the same meeting in which the expiration of fees will be discussed.

### **Executive Session – Licensing – Application Review**

Chairman Brinton entertained a motion to enter Executive Session.

**MOTION:** Board Member Morgan made a motion for the Board to enter executive session under Idaho Code § 74-206 (1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106 (9). The purpose of executive session will be to discuss documents relating to the fitness of an applicant to be granted a license or registration. Board Member McClaran seconded. Roll call: Eric Brinton-aye, Jane McClaran-aye, Brent Stanger-aye, and Paul Morgan-aye. Motion carried.

Chairman Brinton entertained a motion to exit Executive Session

**MOTION:** Board Member Morgan made a motion to exit Executive Session. Board Member Stanger seconded. Motion carried.

### **Applications**

RT-REAA-5816, CGA-REAA 4771

**MOTION:** Board Member Stanger made a motion to approve REAA-5816 subject to waiver of rule 276-01 A4 and approve REAA-4771. Board Member McClaran seconded. Motion carried.

LRA-REAA 5656, LRA-REAA-5728, CRA-REAA 5726, LRA-REAA 5804, LRA-REAA 5888, LRA-REAA 5898

**MOTION:** Board Member Morgan made a motion to approve LRA-REAA 5656, approve LRA-REAA-5728, approve CRA-REAA 5726, approve LRA-REAA 5804, approve LRA-REAA 5888, and approve LRA-REAA 5898 with a letter as discussed. Board Member McClaran seconded. Motion carried.

CRA-REAA 5834

**MOTION:** Board Member Morgan made a motion that CRA-REAA 5834 be placed on hold and a letter be sent requesting additional information. Board Member McClaran seconded. Motion carried.

CGA-REAA 4771

**MOTION:** Board Member Stanger made a motion to approve CGA-REAA 4771. Board Member McClaran seconded. Motion carried.

AMCA 5866

**MOTION:** Board member McClaran made a motion to approve AMCA-5866. Board Member Stanger seconded. Motion carried.

RT REAA-5816

**MOTION:** Board Member Stanger made a motion to approve REAA-5816 subject to waiver rule 276-01-A4. Board Member McClaran seconded. Motion carried.

**Next Meeting Dates** - August 1, 2022, October 11, 2022 and December 6, 2022.

**Adjournment**

With no further comments, Chairman Brinton adjourned the meeting at 11:57 a.m.



ERIC BRINTON, CHAIRMAN  
REAL ESTATE APPRAISERS BOARD



MICHELL BIRD, EXECUTIVE OFFICER  
DIVISION OF OCCUPATIONAL &  
PROFESSIONAL LICENSES

8-01-2022  
DATE

8/1/22  
DATE