

**IDAHO BOARD OF DRINKING WATER AND
WASTEWATER PROFESSIONALS MEETING
Division of Occupational and Professional Licenses
1090 East Watertower Street, Suite 150, Meridian**

***MINUTES OF THE MAY 18, 2022 MEETING**

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.

Chairman Bryson Ellsworth called the meeting to order at 9:02 a.m. (MT)

Board Members:

Bryson Ellsworth, Chairman
Michael Parker
Jerri Henry
Paul Sifford
Stacy Stuart
Andrew Gray
David Shurtleff - Absent

DOPL Staff Members:

John Nielsen, Executive Officer
Jesama Rosensweig, Licensing Supervisor
Linda Pratzner, Board Specialist

Legal Counsel

Nick Crema
Eric Nelson

Approval of the February 9, 2022, Meeting Minutes

MOTION: Board Member Paul Sifford made a motion to approve the February 9, 2022, Meeting Minutes with the proposed changes. Board Member Andrew Gray seconded. Motion carried.

Board Business

Water/Wastewater Apprenticeship Program - Gary Sievers, City of Weiser presented an update. Mr. Sievers is working on establishing a Class 1 Program that meets the demand.

Class II and III Apprenticeship Program - Executive Officer Nielsen updated the board on IDAPA 24.05.01.

Conference Attendance Requests - The Board would like to have at least one board member and a DOPL staff member attend the upcoming IRWA and ABC conferences. Executive Officer Nielsen offered to attend any conferences the board recommends.

Subcommittee Report - Board member Jerri Henry stated the subcommittee has not met since the last board meeting. Executive Officer Nielsen recommended to dissolve the subcommittee for now since all the topics on the subcommittee task list can be discussed at a regular meeting.

Application Examples - Chairman Ellsworth discussed the creation of examples of filled out applications for the public to better understand how to fill out applications correctly. This will be reviewed at the next board meetings.

Public Comment - Niki Hetrick and Gary Sievers voiced concerns on applications not reviewed in a timely manner.

Investigations and Discipline

Motion to go into Executive Session

MOTION: Board Member Parker made a motion the Board enter executive session under Idaho Code § 74-206 (1) (d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106 (9). The purpose of the executive session will be to discuss documents relating to the fitness of an applicant to be granted a license or registration. Board Member Gray seconded. Roll Call: Bryson Ellsworth-yes, Michael Parker-yes, Jerri Henry-yes, Paul Sifford-yes, Andrew Gray-yes, and Stacy Stewart-yes. All in favor, motion carried.

Executive Session

- Complaint Memorandum
- Disciplinary Matters
- Discuss Discipline

Motion to Come Out of Executive Session

MOTION: Board Member Parker made a motion exit Executive Session. Board Member Gray seconded. Motion carried.

Motion for Discipline

WWP-2022-1 (11827)

Board Member Parker: Motion to approve the Bureau's recommendation and authorize closure in case number WWP-2022-1. Board Member Gray seconded. Motion carried

Licensing-Application Review

Motion to Go into Executive Session

MOTION: Board Member Sifford made a motion the Board enter executive session under Idaho Code § 74-206 (1) (d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106 (9). The purpose of the executive session will be to discuss documents relating to the fitness of an applicant to be granted a license or registration. Board Member Henry seconded. Roll Call: Bryson Ellsworth-yes, Michael Parker-yes, Jerri Henry-yes, Paul Sifford-yes, Andrew Gray-yes, and Stacy Stewart-yes. Motion carried.

Executive Session – Review of Applications and Other Documents

Motion to Come Out of Executive Session

MOTION: Board Member Sifford made a motion exit Executive Session. Board Member Gray seconded. Motion carried.

Motion for Applications

WWPA-25444 and WWPA-25196

Board Member Parker: Motion to approve WWPA-25444 and WWPA-25196 as submitted. Board Member Gray seconded. Motion carried.

BATA-25415

Board Member Parker: Motion to approve BATA-25415 as submitted. Board Member Gray seconded. Motion carried.

WWPA-25207

Board Member Parker: Motion to pend application WWPA-25207. Board Member Sifford seconded. Motion carried.

WWPA-25282

Board Member Parker made a motion to pend approval of application WWPA-25282 until application is submitted. Board Member Gray: Seconded. Motion carried.

WWPA-25247 and WWPA-25248

Board Member Parker: Motion to pend applications WWPA-25247 and WWPA-25248. The applicant needs to provide additional information. Board Member Sifford seconded. Motion carried

WWPA-25329 and WWPA-25332

Board Member Parker: Motion to regarding applications WWPA-25329 and WWPA-25332. The applicant needs submit application for OIT. Board Member Sifford: seconded. Motion carried.

WWPA-25344

Board Member Parker: Motion regarding application WWPA-25344. The applicant will need submit high school transcripts or enroll in an apprenticeship course. Board Member Sifford: seconded. Motion carried.

WWPA-25381

Board Member Parker: Motion regarding application WWPA-25381. The applicant needs to provide additional information. Board Member Sifford: seconded. Motion carried.

WWPA-25219

Board Member Parker: Motion regarding application WWPA-25219. The applicant needs to submit new application for wastewater treatment license. Board Member Sifford: seconded. Motion carried.

WWPA-25416

Board Member Parker: Motion regarding application WWPA-25416. The applicant needs to provide additional information or submit for an OIT application. Board Member Sifford: seconded. Motion carried.

WWPA-25520

Board Member Parker: Motion regarding application WWP-25520. The applicant endorsement is approved for a Class 1 Collections. Board Member Sifford: seconded. Motion carried.

WWPA-25521

Board Member Parker: Motion regarding application WWP-25521. The applicant needs to provide additional information. Board Member Sifford: seconded. Motion carried.

Division Business

Financial Report - Executive Officer Nielsen reviewed the financial report. The board requested a more detailed finance report with dates.

Press Release: Water Quality – Lake Coeur d’Alene - Executive Officer Nielsen shared a news release from the Governor’s office. New investments in water quality for Coeur d’Alene Lake and throughout Idaho.

Adjournment

MOTION: Board Member Stuart made a motion to adjourn the meeting. Board Member Gray seconded.

The meeting adjourned at 12:54 p.m. (MST)

BDE
BRYSON ELLSWORTH, CHAIRMAN
DRINKING WATER & WASTEWATER
PROFESSIONALS BOARD

John Nielsen
JOHN NIELSEN, EXECUTIVE OFFICER
DIVISION OF OCCUPATIONAL AND
PROFESSIONAL LICENSES

8/3/2022
DATE

8-3-2022
DATE

**These minutes are subject to possible correction and final approval by the WWP Board. 07/25/2022lp*