

IDAHO CONTRACTORS BOARD MEETING

June 1, 2022 – 9:00 a.m. (MT)

Division of Occupational and Professional Licenses
11341 W Chinden Blvd, Building 4, Boise

DRAFT MINUTES OF THE JUNE 1, 2022 MEETING

NOTE: The following report is not a verbatim transcript of the discussions at the meeting; however, is intended to record the significant features of those discussions.

Chairman Michael Arrington called the meeting to order at 9:00 a.m. (MT)

Board Members:

Michael Arrington
Barry Stearns
Brett Skidmore
Jessee Rosin
Chris Jensen

DBS Staff Members:

MiChell Bird, Executive Officer
Renee Bryant, Board Support Supervisor
Linda Pratzner, Board Support Specialist

Legal Counsel:

Yvonne Dunbar
Eric Nelson

Approval of the March 2, 2022 Board Meeting Minutes

MOTION: Board Member Jensen made a motion to approve the March 2, 2022 Meeting Minutes as written. Board Member Skidmore seconded. Motion carried.

Division Business

Division Report – Executive Officer MiChell Bird introduced herself as the new Executive Officer for this board and presented an update on the move to the Chinden location scheduled for June 20, 2022.

Financial Report – Executive Officer Bird presented the financial report.

Public Comments

No public comments.

Board Business

Discipline

Complaint Memorandum – Legal Counsel Eric Nelson presented a probable cause memorandum to discuss in Executive Session.

Executive Session

Legal Counsel Yvonne Dunbar provided the motion to enter Executive Session.

MOTION: Board Member Jensen made a motion for the Board to enter executive session under Idaho Code § 74-206 (1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106(9). The purpose of executive session will be to discuss documents relating to the fitness of a licensee to retain a license or registration. Board Member Skidmore seconded. Roll call: Barry Stearns-aye, Chris Jensen-aye, Brett Skidmore-aye, Jesse Rosin-aye, and Michael Arrington-aye. Motion carried.

Chairman Arrington entertained a motion to exit Executive Session

MOTION: Board Member Stearns made a motion to exit Executive Session. Board Member Skidmore seconded. Motion carried.

Motion(s) for Discipline

MOTION: Board Member Stearns made a motion to close with advisory letters to the following cases: CON-2022-59, CON-2022-52, CON-2022-25, and CON-2022-3. Board Member Jensen seconded. Motion Carried.

MOTION: Board Member Stearns made a motion to accept the signed stipulations and consent orders and authorize the board chair to sign cases CON-2021-34, CON-2021-26, CON-2021-118, CON-2022-1, and CON-2022-8. Board Member Jensen seconded. Motion carried.

MOTION: Board Member Jensen made a motion to accept the Findings of Fact, Conclusions of Law and Final Orders and authorize the board chair to sign cases CON-2021-40, CON-2021-61, CON-2021-99, CON-2021-103, CON-2021-113, CON 2021-115 CON-2021-119, and CON-2021-120. Board Member Skidmore seconded. Motion carried.

Adjournment

With no further comments, the Chairman asked for a motion to adjourn.

MOTION: Board Member Jensen made a motion to adjourn the meeting. Board Member Skidmore seconded.

The meeting adjourned at 9:29 a.m. (MT).

These DRAFT minutes are subject to possible correction and final approval by the Board. 09/01/2022lp