



Preserving the Past, Enriching the Future

**September Board of Trustees Meeting
Idaho History Center – 2205 Old Penitentiary Rd, Boise, ID – Multipurpose Room**

ISHS: Janet L. Gallimore, Dax Chizum, Anthony Parry, Tricia Hoffman, Annette Polidori, George Myers, David Matte, Sarah Phillips, HannaLore Hein, Seth Wheeler, Mark Breske, Dan Everhart Board of Trustees: Bill Buttici, Dr. Amy Canfield, Dr. Cheryl O'Brien, Mary Ann Arnold, Justin Vipperman, Rick Phillips, Don Pischner Invited Guests: Frank Fazzio, Senior Analyst, Zasio, Alison Davis, Attorney General's Office, Brook Dupree, LSO, Amanda Harper, DFM, Joan Varsek, Governor's Office, Foundation for Idaho History Board, Okland/HSA, DPW, Doug Bates *Times are approximate			
Arrive Wednesday September 17th, 2025 Residence Inn – 1401 South Lusk Place, Boise 208.344.1200			
Thursday – September 18th, 2025 – 8:30 AM MT Idaho History Center – 2205 Old Penitentiary Rd, Boise, ID – Multipurpose Room			
8:30 am*	1.0	CALL TO ORDER	Dr. Cheryl O'Brien, Chair
	2.0	APPROVAL OF MINUTES <u>Action Item:</u> Approve Board of Trustees Meeting Minutes August 14, 2025	Dr. Cheryl O'Brien, Chair
		ACTION ITEMS	
8:40 am	3.0	<u>Action Item:</u> Approve ISHS Agency Records Retention Schedule	Janet L. Gallimore David Matte Frank Fazzio
9:45 am	4.0	<u>Action Item:</u> Approve 100% Design Development Plans for Phase I OIP exhibitions	Justin Vipperman Janet L. Gallimore Anthony Parry
9:30 am	5.0	<u>Action Item:</u> Approve Warhawk Museum, Nampa, ID for 2025 Sister Alfreda Award	Mary Ann Arnold Janet L. Gallimore
9:40 am	6.0	<u>Action Item:</u> Approve Century Farm applications for century status Heuett-Watson Land Co. Abbott Ranches LLC.	Patricia Hoffman
9:45 am	7.0	INFORMATION ITEMS	
	8.0	<u>Informational Item:</u> Table Rock Road Easement license agreements	Janet L. Gallimore Doug Bates Alison Davis, DAG
10:00 am	9.0	BREAK	
10:20 am	10.0	<u>Informational Item:</u> 2025/2026 Legislative Engagement	Mary Ann Arnold

	11.0	<u>WEA Run of Show:</u> Board assignments, discussion etc.	Seth Wheeler Mary Ann Arnold
	12.0	<u>A250 Activities</u>	Janet L. Gallimore HannaLore Hein Mark Breske
	13.0	<u>Information Item:</u> Executive Director Report and ISHS Staff Reports Janet L. Galimore, Executive Director David Matte, State Archives and Record Center Sarah Phillips, Idaho State Museum Anthony Parry, Old Idaho Penitentiary and Historic Sites Mark Breske, Marketing and Comminutions Seth Wheeler, Development & Membership Annette Polidori, Human Resources HannaLore Hein, State Historian George Myers, Maintenance & Operations Dax Chizum, Administrative Support Manager	ISHS LT Staff
Noon	14.0	BOARD LUNCH DISCUSSION_REPORT OUTS	
	15.0	2026 Board of Trustees Meetings TBD Feb. 9-11 Board of Trustees Meeting – JFAC June 4-5 Board of Trustees Meeting – Esto Aug. 13 Board of Trustees Meeting – Virtual Oct. 14-16 Outreach – Location to be determine Dec. 10-11 Board of Trustees Meeting – Employee Training/Recognition	Janet Gallimore Board of Trustees
5:00 pm	16.0	WEA – Idaho State Museum	
Friday – September 19th, 2025 Idaho History Center – 2205 Old Penitentiary Rd, Boise, ID – Multipurpose Room			
8:30 am 9-9:30 am 10:00 am	17.0	Meet at the Idaho History Center (IHC) - Travel to Chinden Campus, tour storage facility Tour Shirt Factory Exhibition Space, <i>City Behing Walls</i>	ISHS Board Sarah Phillips Nicole Inghilterra
10:30 –11	18.0	BREAK	
11-11:15 am	19.0	Collections and Archives Stewardship Facility Status Presentation in multipurpose room, first floor IHC	Jimmy O'Connor Keith Tasker HSA Architects
11:20 am		Private groundbreaking IHC	Scott McCarty Brian Leisten Ben Petzinger Okland
11:30- Noon		Formal Comments	Dr. Cheryl O'Brien Scott McCarty Jimmy O'Connor

		ISHS Board of Trustees, Foundation of Idaho History, ISHS staff, Consultants, and special guests –Social gathering, photo opportunity, and refreshments	
	20.0	ADJOURN	
		2025 Upcoming Meetings and Key Dates	

December 11-12 Board of Trustees Meeting/Staff Recognition – Boise

Community Outreach		
2007	D5	Twin Falls
2008	D1	Priest River
2009	D7	Salmon
2010	D3	Nampa
2011	D6	Pocatello
2012	D5	Sun Valley
2013	D2	Lewiston
2014	D1	Coeur d'Alene
2015	D2	Moscow-Idaho Heritage Conference
2016	D6	Pocatello
2017	D7	Salmon
2018	D4	Boise-Museum Open
2019	D1	Wallace
2020	Pandemic	
2021	D5	Twin Falls-Stricker Open
2022	D7	Idaho Falls
2023	D4	Boise-AASLH
2024	D2	Lewiston
2025	D5	Wood River Valley
2026	D6	Pocatello