

# 3<sup>rd</sup> QUARTER 2025 IDAHO BRAND BOARD MEETING

## AGENDA

MEETING TO BE HELD SEPTEMBER 18, 2025, AT THE IDAHO STATE POLICE HEADQUARTERS,  
700 S STRATFORD DR., MERIDIAN, IDAHO IN THE BRAND BOARD CONFERENCE ROOM.  
MEETING WILL BEGIN AT 9:00 A.M. (MT)

### Custodial Items

1. **Call to Order** – *Chairman Ted VanderSchaaf*
2. **Attendance/Roll** – *State Brand Inspector Cody Burlile*
3. **Introduction** – Welcome new Board Member Steve Sutton
4. **Action Item** – Vote: Approval of September 18, 2025, 3<sup>rd</sup> Quarter Brand Board Meeting Agenda
5. **Action Item** – Vote: Approval of June 5, 2025, 2<sup>nd</sup> Quarter Brand Board Meeting Minutes
6. **Cash Flow/OE Report/YTD Head Count** – *State Brand Inspector Cody Burlile; Brand BOS Jenny Ybarra*
7. **Accounts Receivable Report** – *State Brand Inspector Cody Burlile*
8. **Personnel Report** – *State Brand Inspector Cody Burlile*

### Old Business

9. **FY27 Budget (Update)** – *State Brand Inspector Cody Burlile*
10. **Mobile Brand Inspection Software (Update/ Discussion)** – *State Brand Inspector Cody Burlile; Lewiston District Brand Supervisor Kris Budde*

### New Business

11. **Social Media Presence (Discussion)** – *State Brand Inspector Cody Burlile*
12. **Additional New Business: (As brought forth for consideration)**
13. **Action Item – Executive Session: (If necessary, as identified in subsections of 74-206 i.c.)**
14. **Schedule 4th Quarter 2025 Brand Board Meeting**
15. **Adjournment:**

### **NOTE / UPCOMING:**

ICA Convention: Sun Valley, ID November 10-12, 2025