

## **1st Quarter Meeting Minutes**

**Idaho Council on Domestic Violence and Victim Assistance**  
**450 W. State Street, Boise, ID 83702**  
**March 21, 2025**

**Members present:** Jessica Uhrig-Chair, Jennifer Beazer-Vice Chair, Wes Somerton, Amber Moe, Rachel Kaschmitter

**Members absent:** Clint Lemieux

**ICDVVA Employees present:** Dana Wiemiller, Amy Duque, Chelsea Hiatt, Erin Summers, Erin Vlamis

### **Call to Order – 9:05 a.m. MT**

**1. Action Item: Motion to Enter Executive Session with Roll Call Vote**

Executive Session pursuant to I.C. § 74-206(1)(f) to communicate with legal counsel to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

*No motion made – did not enter executive session.*

**2. Action Item: Meeting Minutes from February 21, 2025**

*Wes Somerton moved to approve the minutes. Seconded by Amber Moe. The motion passed.*

**3. Action Item: ICDVVA Strategic Plan**

*Dana Wiemiller, Executive Director, reviewed the 2025-27 Strategic Plan and discussed final revisions resulting from the Council discussion during the February 21, 2025. She explained that a few additional revisions were made to the Goals, Objectives, Tasks, and Targets to improve clarity, remove redundant language, and remove the objective regarding data collection for the Offender Intervention Program. The Council agreed to assess the need for an OIP data collection objective in the next update. Wes Somerton moved to approve the Strategic Plan as presented. Seconded by Amber Moe. The motion passed.*

**4. Action Item: Council Governance and Administrative Policies**

*Dana Wiemiller, Executive Director, reviewed updates to the Council Governance and Administrative Policies requiring new rates for meal reimbursement. No other edits were required. Amber Moe moved to approve. Jessi Uhrig seconded. The motion passed.*

5. Action Item: FY26 Grant Application Materials

*ICDVVA staff presented the following FY26 grant application materials for Council approval:*

- a. Grant Opportunity Announcement: Dana Wiemiller, Executive Director, reviewed updates to the announcement which included the anticipated funding available for VOCA, FVPSA, and State DV; language to clarify staff and council expectations for grant applications; and new language to address the potential funding impact resulting from Presidential Executive Orders.*
- b. Grant Application: Amy Duque, Program Administration Manager, reviewed changes to the grant application including changing the wording for certain questions for clarity, understandability, and specificity. An extra appendix, appendix D, was added to address the use of indirect costs by some programs. She also discussed changes to the budget worksheet which included adding priority levels for the line items; a column for paid time off and benefits, and the addition of an optional notes section to the personnel request section.*
- c. Grant Scoring Rubric: Amy Duque, Program Administration Manager, reviewed the updates and changes to the scoring rubric and instructions. Minor changes were made to some questions, and Amy noted that the application instructions would be updated to reflect any changes to the application. The staff scoring section was updated to include data points from the Idaho Crime Victims Services Dashboard. Amy also reviewed several scenarios in which a funding multiplier would be used to tie an application score to the funding award. The Council agreed to proceed with implementing a funding multiplier for FY26 awards. The Council also agreed to apply a funding cap of \$850,000 for the FY26 awards.*

*Jenn Beazer moved to accept revisions to the FY26 grant announcement, application, and scoring rubric and to implement a funding multiplier and \$850,000 funding cap for FY26 awards. Rachel Kaschmitter seconded. The motion passed.*

**Standing Items**

6. Discussion Item: Financial Report

*Chelsea Hiatt, Grants Manager, reviewed the FY25 subaward status, including the award vs. actual expenditures through February 2025.*

7. Discussion Item: Monitoring Report

*Erin Vlamis, Grants Manager, discussed the reimbursement processing timeframe and monitoring updates. For the months of January and February of this year, we are seeing faster reimbursement times as compared to previous years. Monitoring updates included data that reflected monitoring visits from calendar years 2024 and 2025 to date, including completed, upcoming, and closed out monitoring events.*

8. Discussion Item: Executive Director Report

*Dana Wiemiller, Executive Director*

- a. Council Appointments: *The Region 6 application has been submitted to the Governor's office. There is interest in the Region 5 Council appointment.*
- b. 2025 Conference Update: *Sessions and proposals have been approved. Building Hope Today is working on finalizing the conference schedule.*
- c. FY26 Budget & Legislative Session: *Discussed the Joint Finance-Appropriation Committee passing proposal for a \$3 million one-time appropriation to fund child advocacy centers. ICDVVA would administer the funds if the appropriation received full approval by the House and Senate.*
- d. Independent Review: *A person to conduct the review has still not been finalized. The National Network to End Domestic Violence is assisting with identifying an appropriate and qualified reviewer.*
- e. FVPSA Monitoring Response & Action Items: *The draft response was shared with the council members. Dana will provide the draft to DHW staff for review and input and, once finalized, will be submitted to FVPSA by the April 15 deadline.*

9. Councilmember Reports

- a. *Amber Moe reported that she is doing the "Comings and Goings" simulation for 3<sup>rd</sup> District CASA in June. She also did a Domestic Violence 101 training for the Idaho National Guard, and the training went well.*

**The meeting adjourned at 12:08 p.m. MT**