IT Leadership Council

A Subcommittee of the Idaho Technology Authority
Jennifer Dvorak, Chair
Tyler Jackson, Vice Chair

IT Leadership Council (ITLC) Regular Meeting
April 15, 2025 at 1:30 pm MT
DRAFT MINUTES

1.   <u>Welcome and Introductions</u> — *Presented by Jennifer Dvorak, Chair*

The regular meeting of the IT Leadership Council (ITLC) was held on Tuesday, April 15, 2025 at 11331 W. Chinden Blvd, Boise ID, Conference Room 214, and via webinar. The meeting was called to order at 1:33 p.m. MT. A quorum was present. Ms. Dvorak welcomed the committee.

Members Present:

- Jen Dvorak, Idaho Courts, Chair
- Tyler Jackson, Information Technology Services, Vice Chair
- Scott Bennett, Department of Labor
- Alvino Artalejo, Department of Health and Welfare
- Greg Schenk, State Controller's Office
- Bill Finke, Idaho Transportation Department
- Decar Scaff, State Board of Education
- Larry Sweat, PERSI
- Kayne Tisdale, Idaho State Police
- Marc Norton, Tax Commission

Members Not Present:

- Catie Wiseman, Division of Liquor
- Chris Robison, Department of Fish and Game
- Kaylene Hoyt, Department of Education
- VACANT, Division of Military
- VACANT, Department of Lands
- VACANT, Department of Insurance
- Seth Hobbs, Department of Parks and Recreation
- Randi Bristol-Hogue, Department of Corrections
- Cody McRoberts, Secretary of State

REGULAR—ACTION ITEM(S)

2. <u>Approval of draft minutes—February 18, 2025 Regular Meeting</u>

   Committee Action: Larry Sweat made a motion to approve February's meeting minutes. Bill Finke seconded this motion. Motion passed anonymously.

3. <u>ITA Policy P5010 – Web Publishing – Presented by Jenniver Dvorak, Chair</u>

   Discussion: Mrs. Dvorak reviewed the changes implemented to this policy with the committee. Scott Bennett suggested "web pages" be changed to "websites". Elizabeth Knox explained that websites is what was intended throughout the policy and agreed this edit was necessary. Mr. Bennett also suggested removing the phrase "discovery of" throughout the policy.

   Committee Action: Mr. Sweat made a motion to approve policy P5010 with suggested changes implemented. Mr. Finke seconded this motion. Motion approved anonymously with changes.

4. <u>ITA Guideline G310 – Web Publishing – Presented by Brigette Teets, Information Technology Services</u>

   Discussion: Brigette Teets reviewed the changes implemented to Guideline G310.

   Committee Action: Scott Bennett made a motion to approve G310 as written. Bill Finke seconded this motion. Motion passed anonymously.

5. <u>ITA Standard S5120 – Web Publishing – Presented by Brigette Teets, Information Technology Services</u>

   Discussion: Brigette Teets reviewed the changes implemented to S5120 to the committee members. Added authority, abstract, and definitions to sections to align with the ITA document layout. Moved definitions to G105. Changed the title, and updated the accessibility-related requirements.

   Committee Action: Scott Bennett pointed out that the word "promote" was missing on page two, section three. Mr. Sweat made a motion to approve S5120 with suggested changes. Mr. Bennett seconded this motion. Motion passed anonymously.

INFORMATION/DISCUSSION

<u>State AI Plans—Presented by Jacob Crisp, ITS Contractor</u>

Discussion: Mr. Crisp gave an update on the status of Idaho's AI plans. State AI survey was sent across 45 agencies in December and received roughly 2800 responses. The top use cases: content creation, process automation, chatbots and virtual assistance, predictive analysis and decision support. Top concerns: data privacy, ethical concerns, lack of a skilled workforce, and budget. Types of support agencies need to advance use cases: technical training, ethical framework and guidelines, regulatory and legal guidance, funding and budget assistance, collaborating with other agencies or external experts to develop a bed of knowledge and implementation details. Currently working on building a comprehensive governance framework that priorities agencies concerns. The first draft has 5 core components including:

- Idaho's current AI vision
- Principals
- Alignment with current ITS priorities
- Specific implementation plan from 0-36 months once this is adopted and rolled out, we have a plan for the next 3 years.
- Align closely with existing standards.

Next steps are finalizing and socializing this info with Stakeholders. and trying to think about what should be launched publicly and what gets launched across the workforce, and how do we communicate this with everyone. A new AI acceptable use policy will help define clear guidance around this. Suggested training courses around AI use will be provided.

<u>Procurement Update—Presented by Mike Gwinn, Division of Purchasing</u>

Discussion: Mr. Gwinn provided updates on the Statewide Network & Telecommunications RFP. This RFP is estimated to post for vendors in the next 3-4 weeks, early May. The posted date for vendors to review pricing and respond is about 60 days. Looking at the award being towards end of summer, early fall. Their current agreement expires at the end of December. Good progress is being made with this RFP.

<u>Cyber Overview—Presented by Jerred Edgar, Information Technology Services</u>

Discussion: Mr. Edgar provided a Cyber Update including Governance, Protection, Detection, Response, and Operation Cyber Idaho.

- Governance: Cyber Idaho Assessment, AI Governance Framework, and Privacy/Data Governance
- Protection: Identity Management including – role-based control, automatic provision/deprovision out of DHR/SCO (LUMA), and centralized identity (scoping). System Protection including – early warning, pushing out 200+ sensors,

vulnerability management (pushing 150K to the cloud), and security tool tuning approval workflow.
- Detection (January – March 2025) including Spear Phishing, Impersonations (AI), and Toll/DMV scams. Threats category: Email – 2,938,405 automated capability/1,999 cyber defenders. Endpoints – 150 automated capability/ 8,693 cyber defenders. Cloud – 463 automated capability/ 118 cyber defenders. Risky users – 13 automated capability/ 467 cyber defenders.
- Response: 1,487 false positives, 800 events, 1,800 incidents, and 1 breach.
- Operation Cyber Idaho events: Jefferson County, Historical Society Training, and Department of Liquor.

Enterprise Contract Update—Presented by Chris Carlisle, Information Technology Services

Discussion: Mr. Carlisle provided an update on the following Enterprise contracts –
- Cisco EA: Progressing well, expect to have pricing soon as the license validation is completed. Currently finalizing and getting an updated pricing proposal. August expectation for contract is still reasonable.
- VMWare EA: Moving forward quickly. We seem to have done well with this agreement, we will be executing on our proposal in the next week or so.
- Conference Room RFP: This will allow us to select a provider who is able to perform design, hardware sales, instillation, provide maintenance services. Ability to engage with a singular vendor to up to three regions in the state.
- Canva: Ran into some procurement challenges that we are still dealing with. Canva is not willing to sell products through the state contracts that we have available.
- Lucid Chart: New opportunity – they have offered their lucid chart spark product at a reduced cost that would make their product free through the end of our Microsoft term, December 31st. following that they would offer discount licensing that makes it more competitive with Visio.
- Adobe renewal: In negotiation currently. Around a 20% price increase is to be expected.

Other Business

Adjourn

Board Action: Bill Finke made a motion to adjourn the meeting. Mr. Bennett seconded this motion. Meeting ended at 2:35pm MT.

Next Meeting: June 17, 2025