

Serve Idaho Executive Committee Meeting Minutes
January 6, 2022
12:00 pm – 1:00 pm (MST)

Via Zoom or
In Person at 317 W. Main St., Boise, ID 83735 – 3 West Conference Room

Meeting Called to Order:

In attendance:

- **Amy Little**
- ~~- Amy Busch~~
- **Charlette Kremer**
- **Farhana Hibbert**
- **Heather Uhi**
- **Hillary Blackstone**
- **Katie Mathias**
- **Kimber Russell**
- **Kristyn Carr**
- **Mat Erpelding**
- **Renee Bade**

Called to order at 10:05 AM

Motion to Approve January 6, 2022 Executive Committee Meeting Agenda:

Motion: Farhana Hibbert, motion to approve the agenda with a modification to include the December 15th minutes

Second: Matt Erpelding

Motion Carried unanimously

Motion to Approve October 4, 2021 Executive Committee Meeting Minutes:

Motion: Farhana Hibbert

Second: Amy Little

Motion Carried unanimously

Motion to Approve December 15, 2021 Executive Committee Meeting Minutes:

Motion: Farhana Hibbert

Second: Char Kremer

Motion Carried unanimously

Motion to Approve January 19, 2022 Commission Meeting Agenda:

Motion: Farhana Hibbert

Second: Hillary Blackstone

Motion Carried unanimously

Opening Question – What do you see as the biggest opportunity for Serve Idaho in 2022?

Highlight the value that AmeriCorps can bring into communities across the state, building stronger partnerships and connections with more community organizations, ability to hopefully get more organizations grant funds with additional funding – how we can grow federal service in Idaho and meet needs that we haven't been able to meet, building Serve Idaho sustainability/strengths, recruiting more people to serve with our programs, spreading the good word on Serve Idaho and AmeriCorps, challenge: having money is a lot of work and we can embrace this challenge, no staff transitions recently – strong group of commissioners and staff, better opportunity for continuous improvement, new collaboration between committees to meet strategic goals.

Review Committee Goals

Many goals will be spread across multiple committees. Committee chairs will review the previously discussed list (color coded by Renee), to help narrow down how they spend their hour with their committee breakout at the January 19th meeting. Kimber wants the chairs to try to set more specific goals and dates to meet those goals with their groups. Once we have those 'micro-goals' we will bring those back to Renee and she will add to the dashboard so we better understand the division of tasks and can track progress across goals and committees.

- Committees will be expected to take their own minutes – some template on how to do that.
- Schedule all three committee meetings in the next month (one each), need an entire hour of conversation and work on developing structure for goals. Schedule more regular committee meetings to get the work done.
- Regularly scheduled meetings at least once month for each committee. Additional meetings can be scheduled as needed.
- Outline some committee expectations for chairs to cover in first meeting – Renee can draft (monthly meetings, standard meeting days, rotate who will keep minutes – set a schedule to encourage participation, majority of work will be done in the committee meetings)

Question & Answer

- Are there any areas where we can better support committee chairs?
 - Perhaps a meeting with their past-chair counterpart
- Are there any resources we can provide you in support of your work?
- Do you have any questions on what is expected of you in your role?

Motion to adjourn: Char Kremer

Second: Katie Mathias

Motion carried unanimously

Adjourned 12:59

**** Minutes Approved 5/9/2022**