

Annual Water District Meeting Checklist

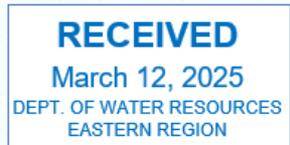
Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

29-D Lower Portneuf River & Tributaries

Meeting Date, Time and Location:

3/10/25 6:30 pm City of Pocatello



- Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- Read and approve previous year annual meeting minutes
- Watermaster report and presentation of proposed budget
- Treasurer financial report
- Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- Elect watermaster*
- Elect assistant watermaster(s)* (optional)
- Elect water district treasurer*
- Select an advisory committee (optional)
- Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- Determine next year's meeting date, time and location

Date 3/9/25 Time TBD Location City of Pocatello

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Dianna Burden Treasurer
Water District Representative / Title

3/10/25
Date

Water District 29-D Meeting Minutes

March 10, 2025



Water District 29-D met on March 10, 2025 at 6:30 p.m. at Pocatello City Hall

Call to Order: Rich Diehl called the meeting to order at 6:43 p.m.

Selection of meeting chairman: Dennis Hill nominated Rich Diehl to chair the meeting and Hal Armstrong seconded the nomination. Rich Diehl was selected as the Chairman of the annual meeting.

Selection of meeting secretary: Rich Diehl nominated Mary Spinner to serve as meeting secretary. Dennis Hill seconded the nomination and Mary Spinner was selected to serve as secretary for the annual meeting.

Approval of minutes from the 2025 annual meetings: Dennis Hill made a motion to approve the minutes as prepared. Jim Spinner seconded the motion and the motion passed.

Watermaster report for 2024: Kristin Evans gave the report. She reported there were 630 diversions entered into Survey 123. She stated that there were 24 users who leased tribal water from the district and that 3 water users did not use their tribal water. Kristin stated that the total volume for the district was 1035.43 24 Hr.cfs. She also reported she was still working on collecting the remaining balance that is owed to the district.

Treasurer report for 2024 and Proposed 2025 Budget: The Treasurer's Report was included in the 2025 Proposed Resolutions. \$27,500.00 was budgeted for 2024. \$26,500 was invoiced. There is \$1,000 in District cash reserves that can be applied to expenses – Budgeted expenses were \$27,500 and actual expenses were \$24,828. Dianna reported \$7,791 in accounts receivable and \$7,433.61 in checking.

The Proposed budget for 2025 Total Expenses is \$30,000. \$1,950 was added for PERSI for the Watermaster. Paul Hayden said it is very common for PERSI to be covered for Watermasters. The Watermaster works for 29D but is paid by IDWR. Minimum User fees will be raised to \$100. All expenses were included in the budget proposal. Aubrey Additon made a motion to approve the budget, Janet Marks seconded the motion and the motion passed.

Election of Watermaster: Rich Diehl nominated Kristin Evans and Mary Spinner seconded the nomination. Kristin Evans was elected to serve as Watermaster.

Election of Treasurer: Rich Diehl nominated Dianna Burden for Treasurer and Hal Armstrong seconded the motion and Dianna was elected to serve as Treasurer.

Selection of Advisory Committee members: Jim Guthrie passed away and he was one of the regular assessment users. Dennis Hill nominated Aubrey Additon to serve as a Regular User and Dianna Burden seconded the nomination and the motion passed. Dennis Hill nominated Jeremy Stanger as the second Regular User, Rich seconded the motion and the motion passed. Hal Armstrong nominated Dennis Hil as a Minimum User, Rich Diehl seconded the motion and the motion passed. Dennis Hill nominated George Chandler as a Minimum User, Rich Diehl seconded the motion and the motion passed. Hal Armstrong nominated Rich Diehl as the Non-irrigation Regular User, Mary Spinner seconded the motion and the motion passed.

IDWR Update: John Davidson gave the update for IDWR. Water District 129 is for groundwater users along the Portneuf. Kristin is the Watermaster for 129 also. Jon said water placement will be in order in the next 30 – 60 days.

Janet Marks asked questions about water rights along a ditch by their home.

Aubrey Additon said snowpack is at 80% to 104% in areas. Dennis Hill said the snowpack in his area is 118%.

Groundwater information is being kept very close.

Kendra Kaiser with the IDWR Water Resources and Research Institute gave a report on video. She is working with Hannah Seeger on the Portneuf.

Dennis Hill gave a report on the curtailment process. Water rights after 1921 are the first to be curtailed. IDWR curtails by law. The agreement went through for surface and groundwater users. Groundwater users did have curtailment.

Dennis suggested approaching Twin Falls Canal Company since they are now monitoring the water. Mitigation water can be purchased from the Shoshone-Bannock Tribe

2026 Meeting Date: March 9, 2026

Adjournment of Meeting: The meeting adjourned at 7:52 p.m.

Mary Spinner

Meeting Secretary

Prepared March 17, 2025

NAME

ADDRESS

REPRESENTING

Kenton Smith 1975 Parr Road self

EODIE MARK 593 GRANT ST Idemo SELF

Jane Mark 593 Grant St Idemo Self

Paul Cady 13 Temple Ave, Paetello self

Hannah Sanger PO Box 4169 self

Bill Schaefer 750 W. Hayden 83204 Self

Aubrey Addison 194 E Inman Rd 83245 self

LAVAL German 5268 W Port Neuf Rd self

Travis Prother 90 N. Indian Creek self

Steven Hall 3800 Tech Farm self

Ken Bullock Bannock Co.

Cully Lamb S. GRANT

Dennis Hill 3399 S Old Hwy 91 McCannan