

Strategic Planning Meeting Minutes

Idaho Council on Domestic Violence and Victim Assistance

450 W. State Street, Boise, ID 83702

Conference Room 5A

February 21, 2025

9:00 a.m. MST

Members present: Jessica Uhrig-Chair, Jennifer Beazer-Vice Chair, Wes Somerton, Amber Moe, Rachel Kaschmitter (via Webex)

Members absent: Clint Lemieux

ICDVVA Employees: Dana Wiemiller, Amy Duque, Chelsea Hiatt, Erin Summers, Erin Vlamis

Guest: Thomas Strauss

Call to Order – 9:13 a.m. MST

1. Welcome and Introductions

Introduction of new ICDVVA staff members

2. Presentation: Crime Victim Services Data Dashboard Update

Thomas Strauss, Idaho State Police Statistical Analysis Center, did a thorough presentation on the Crime Victim Services Data Dashboard, including where to find different kinds of information, and how it can be used to support funding decision making.

3. Action Item: Meeting Minutes from December 6, 2024

Wes Somerton moved to approve the minutes. Seconded by Jenn Beazer. The motion passed.

4. Action Item: Meeting Minutes from January 9, 2025

Wes Somerton moved to approve the minutes. Seconded by Jessi Uhrig. The motion passed.

5. Action Item: ICDVVA Grant Administration Policy and Procedures Manual

Amy Duque, Program Administration Manager, explained the proposed changes, including removing references to a Research Analyst and replacing with the appropriate staff member (Management Assistant, Grant Manager, or Program Administration Manager) due to the restructuring of ICDVVA staff assignments; adding a requirement for the PAM to do spot checks of reviewed reimbursement requests for each subrecipient at least once per year; and the ability for grant managers to sign monitoring closeout letters when there were no findings.

Jenn Beazer moved to approve the Grant Administration Policy and Procedures Manual as revised. Seconded by Amber Moe. The motion passed.

6. Action Item: Offender Intervention Program Committee Appointment

Dana Wiemiller, Executive Director, proposed the addition of Mark Heid as a member of the Offender Intervention Program Committee. Wes Somerton moved to approve this appointment. Seconded by Jenn Beazer. The motion passed.

7. Discussion Item: ICDVVA Federal Funding Status

Dana Wiemiller, Executive Director, presented an update on ICDVVA's response to the federal funding freeze. There has still been no communication from our federal funders about this issue. It was challenging to provide adequate messaging to subrecipients without any information from the feds. The state made it clear that Idaho could not provide any funds to make up for frozen federal funds. We would like to provide contingency planning training for our subrecipients, either in partnership with the Coalition or as a part of our conference, to help subrecipients prepare for future pauses.

8. Discussion Item: FVPSA Monitoring Report

Dana Wiemiller, Executive Director, reviewed the FVPSA monitoring report and status of action items included in the report. A 30-day extension until April 15, 2025, was granted for the response deadline. A final copy of the response will be provided to council members prior to submission.

9. Discussion Item: Strategic Plan Updates

The Council and staff discussed updates for 2025-27 Strategic Plan. Staff will provide a final copy for Council approval at the next meeting on March 21, 2025.

10. Action Item: FY26 Grant Application & Scoring Rubric

The Council and staff discussed the FFY26 combined grant application, announcement, and scoring rubric. The possibility of offering two-year funding awards was considered, as well as many options for factoring the application scores in final funding award amounts. With funds in decline, we will need to be very clear in the application announcement that funds are competitive and that direct services (with clear definitions) will continue to be prioritized.

11. Executive Director's Report

- a. *Council & Committee Seats: Region 6 has an immediate vacancy due to Jona Jacobson's resignation. There are leads provided by current subrecipients to fill this position. Region 5 will have an opening in July, after Rachel Kaschmitter's term ends. There are also two leads for this position, which Dana will pursue. There is a question about Region 7, and the Council chair will ask Clint Lemieux if he is planning to continue as a Council member.*

- b. Independent Review: The first choice for conducting a review of FFY25 ICDVVA funding decision has withdrawn, and another person to conduct the review has yet to be identified.*
- c. Safety & Resilience Conference Update: The conference will be held at The Riverside Hotel on June 3 and 4, 2025. Building Hope Today is working on content and logistics. OVC TTAC may be providing some speakers.*
- d. Program Complaint: a program complaint was received. The agency was approached by a client for services; however, the agency determined that a conflict of interest existed between the complainant and another service recipient. The agency was following its policies, and nothing in the complaint fell under ICDVVA's purview to investigate.*
- e. VOCA Grants: The VOCA 20 grant expired in September, and was fully expended and is now closed. The VOCA 22 grant was approved for a one-year no-cost extension, to expire on September 30, 2026.*

12. Action Item: Motion to Enter Executive Session with Roll Call Vote

Executive Session pursuant to I.C. § 74-206(1)(f) to communicate with legal counsel to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Wes Somerton moved to begin Executive Session. Seconded by Amber Moe. A roll call vote was taken. The motion passed unanimously and members entered Executive Session at 2:28pm.

Action Item: Motion to Leave Executive Session

Jenn Beazer moved to end Executive Session. Seconded by Amber Moe. The motion passed.

The meeting adjourned at 3:08 pm.