

# Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

290

RECEIVED

MAR 12 2025

DEPT. OF WATER RESOURCES  
EASTERN REGION

Meeting Date, Time and Location:

- Election of meeting chairman and ~~secretary~~ (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- Read and approve previous year annual meeting minutes
- Watermaster report and presentation of proposed budget
- Treasurer financial report
- Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- Elect watermaster\*
- ~~Elect assistant watermaster(s)\* (optional)~~
- ~~Elect water district treasurer\*~~
- Select an advisory committee (optional)
- Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- Determine next year's meeting date, time and location

Date 3-4-26 Time 6:00 Location Arbon Elementary

\* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Richard Curry Watermaster 3/5/2025  
Water District Representative / Title Date

Annual Water District Business and Budget Meeting Minutes 2024 Season

3/5/2025

Arbon Elementary School  
Bannock Creek Drainage

Meeting called order by Darrell Ward – 6:00 PM

Attendees: See attached "Water District 29-O Bannock Creek Drainage Annual Meeting" sign in sheet. Four members Gordan Jones, Jacob Andersen, Vance Ward and Ryan Cranney attended via Zoom.

Nominations for Chairman: Justin Williams nominated Darrell Ward. Jeff Campbell seconded nomination Darrell was voted in as chairman.

Minutes read by Darrell Ward, Stu Adams made a motion to accept and was seconded by Valorie Williams.

Minutes taken by Richard Curry

Jeff nominated Richard as water master seconded by Justin and the vote was unanimous.

Budget proposal; 2024 budget was discussed with an ending balance of \$291.88. This balance to be transferred to business savings. The business savings balance before transfer is \$5,430.82 and with the 2025 carryover of \$291.88 would bring the new balance to \$5,722.70. Justin moved to approve budget and transfer and seconded by Stu. Vote was unanimous

The \$4,500.00 budget for 2025 was discussed, also the use of the use of money in the business saving would need to be approved by the majority vote of the advisory committee. A motion was made by Justin and second by David to approve both the 2025 budget of \$4,500.00 and the use of business saving money. Vote was unanimous.

The advisory committee members are Jason Williams, David Lusk, Hans Hayden, Vance Ward and Ken Campbell. A motion by Justin Williams to keep the same members and seconded by Stu, vote was unanimous.

Copies of the resolutions were not available, Justin requested a copy and this was mailed to him. The 2024 resolutions were unchanged from 2023, the 2025 resolutions will have the Business Saving withdrawal criteria in place. Stu moved that we accept the resolutions as written and were seconded by David, vote was unanimous.

Discussion of the batteries in the flow meters and the importance of maintaining them. This is the responsibility of the water user. The down time of the meter creates a situation where an estimation of water application must be established. The Field Net system is not approved by the IDWR but is connected to a flow meter. It operates on electric power from the pivot or pump. There are different applications for Field Net, you can program in gpm, end gun use, etc. or attach the Field Net to a flow meter, it gives you readings for that pivot of pump. This year a protected water right system went over .2 tents of an acre foot and the BIA consultant stated that a closer watch of usage is needed and potentially the water user would have to buy extra water from the water bank.

The meeting held last summer with several of IDWR and committee of Nine members concerning the proposal for equitable adjustment to the tribe will be presented at the Boise meeting in Boise.

Next year's meeting date. 1st Wed in March at 6:00 P.M. 3/4/2026 at the Arbon School, 4405 Arbon Valley Hwy Arbon Idaho 83212.

Stu made a motion to adjourn the meeting and was seconded by David vote was unanimous.

Minutes taken by – Richard Curry  
Chairman – Darrell Ward  
Water Master/Secretary – Richard Curry

**ROSTER OF  
ATTENDANCE 20\_25\_ ANNUAL  
MEETING**

WATER DISTRICT NO. 290 )

ANNUAL MEETING

WATER DISTRICT AREA Bannock Creek  
Drainage

Date \_\_\_\_\_ Time \_\_\_\_\_ am/pm

Location \_\_\_\_\_

Address \_\_\_\_\_

**NAME**

**ADDRESS**

**REPRESENTING**

<u>David Ward</u>	<u>1468 Barman</u>	<u>Ward Farms</u>
<u>Justin Williams</u>	<u>4360 Eph Ln</u>	<u>Williams Ranch</u>
<u>Valorie Williams</u>	<u>1277 Mink Cr. Rd</u>	<u>Williams Ranch</u>
<u>Steve Adams</u>	<u>1271 " " "</u>	<u>myself</u>
<u>Jeff</u>	<u>4588 Bailey Rd</u>	<u>Campbell Farms &amp; Livestock</u>
<u>Gordon Jones</u>	<u>Zoom</u>	
<u>Jacob Anderson</u>	<u>Zoom</u>	
<u>Ryan Canner</u>	<u>Zoom</u>	
<u>Vanessa Ward</u>	<u>Zoom</u>	
<u>David Ruck</u>	<u>1170 Lusk Loop</u>	
<u>Richard Curry</u>	<u>water master</u>	