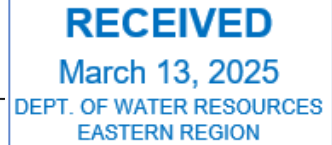


Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

13 A Cub River



Meeting Date, Time and Location:

March 3, 2025 1:00 pm. Preston City Office
Preston Idaho

- ☒ Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- ☒ Read and approve previous year annual meeting minutes
- ☒ Watermaster report and presentation of proposed budget
- ☒ Treasurer financial report
- ☒ Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- ☒ Elect watermaster*
- ☒ Elect assistant watermaster(s)* (optional)
- ☒ Elect water district treasurer*
- ☒ Select an advisory committee (optional)
- ☒ Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- ☒ Determine next year's meeting date, time and location

Date March 2nd, 2026 Time 1:00 pm Location Preston City Office

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Madame Haddoupe, Secretary 3-6-2025
Water District Representative / Title Date

Water District 13A *Minutes* Annual Meeting March 3, 2025, 1:00p.m. Preston Idaho

Present: See Attached Roster.

Maxine Waddoups (2024) meeting Secretary) read the minutes from the 2024 Water District 13A meeting. Motion was made by Eldean Holliday to accept the minutes as read; Robert Swainston 2nd with all voting in favor, motion passed.

Chris Karren was nominated as the meeting chairman. Motion made by Robert Swainston, Alan Smith 2nd with all voting in favor, motion passed.

Maxine Waddoups was nominated as meeting Secretary by Eldean Holliday, Robert Swainston 2nd with all voting in favor, motion passed.

ELECTION OF WATERMASTER

Robert Swainston made the motion that Kirk Iverson be hired as Watermaster for Water District 13A; Gib Hull 2nd with all voting in favor, motion passed. Alan Smith made a motion that Casey Clark be hired as assistant watermaster, Robert Swainston 2nd with all voting in favor, motion passed. It is herewith resolved that Kirk Iverson be elected as Watermaster for Water District 13A for the ensuing year, with duties to continue on a year-round basis. It is herewith resolved that Casey Clark be elected as Assistant Watermaster for Water District 13A for the ensuing year with duties to continue on a year-round basis.

1. WATERMASTER DUTIES

The Watermaster shall perform his or her duties as required by Chapter 6, Title 42 and in accordance with:

- a. Direction and guidance provided by the Director of IDWR
- b. The annual water district resolutions adopted herein.
- c. Guidance and input from the Water District 13A advisory Committee
- d. Guidance from the IDWR "Watermaster Handbook."

2. WATERMASTER TERM OF SERVICE

As provided in Idaho Code #42-608 (4), watermaster's term of service shall begin upon appointed by the Director of IDWR immediately following the annual meeting election and continue until the next annual meeting, or until a successor is appointed and qualified under the provision of Section 42-604, Idaho Code.

Kirk Iverson presented the Watermaster Budget Report from 2024 and discussed the 2025 proposed Budget. Kirk discussed cloud seeding and the river measurements programs that Franklin County Soil and Water Conservation District implements. The extra funds in the account are for these 2 programs. Robert Swainston also mentioned that some of these funds will start being used this coming year for cloud seeding. The County (Franklin) is getting more cloud seeders and will try and get this program implemented again. The County (Franklin) still has some chemical and propane stored for this program. Robert Swainston made a motion to give all the employees a 5% pay increase in wages. Alan Smith 2nd and all voted in favor of the wage increase.

Questions were asked about the balance in the account. It was discussed that the extra money in the account that is building up is set aside for the river measurements and/or measuring device. (This fund was started about 10 - 11 years ago.)

Tami Midiniski, (2024 treasurer) presented the Financial Statement for 2024. It was discussed that there is \$8000 in the account for cloud seeding. It was agreed that cloud seeding money and measuring devices money would just come out of the surplus that has built up in the checking account.

Dan Keller moved and Robert Swainston 2nd the motion that the following resolution be adopted: (motion passes with all voting in favor); Including the 5% wage increase for employees.

RESOLUTION SETTING THE 2025 BUDGET

It is herewith resolved that the 2025 operating budget for Water District 13A is as follows:

Watermaster wages	\$ 6453.95
Assistant Watermaster Wage	577.50
Secretary Wages	525.00
Treasurer Wages & mileage	3029.00
FICA/Medicare/Workers Comp.	1334.00
Vehicle Mileage for watermaster	4350.00
Cloud Seeding (contract)	-0-
River Measuring (contract)	-0-
Total	\$ 16,250.40

*Budget line-item totals shown are estimates; actual line-item costs may vary, but the total cost incurred for the district cannot exceed **\$16,250.40** during the fiscal year.

COLLECTION OF THE BUDGET AND DISBURSEMENTS OF FUNDS

It is herewith resolved that the adopted budget for Water District 13A be collected from water users by the WD 13A watermaster as provided by Idaho Code #42-918. The watermaster will make an assessment to each water user in pro-rata amount as determined by the budget which is formally adopted at the annual meeting. It was noted that no resolution was needed to have Franklin County Treasurer bill and collect the water assessments. (Since no change was made to collect the assessments then no resolution was needed. If there is a change in the future, then a resolution will need to be made), then the Treasurer of the WD13A, deposits the assessments in the checking account held by the Water District 13A at Ireland Bank to pay the bills of the Water District 13A.

DISTRICT TREASURER

A motion was made by Robert Swainston and seconded by Alan Smith to have Tami Midinski to act as the treasurer for Water District 13A. Tami Midinski shall be elected WD 13A treasurer for the 2025 fiscal year beginning March 1, 2025, and ending March 1, 2026. The treasurer shall be compensated for the fixed sum amount approved in the adopted budget as authorized by Idaho Code #42-619 (6). The duties of the treasurer will be to maintain the WD 13A checking account oversee disbursements of water district funds based upon approval of expenses by the Watermaster and prepare and authorize review of financial affairs of the district at the end of each fiscal year, in accordance with Idaho Code #42-619.

MINIMUM USER FEE

It is herewith resolved that a minimum charge of \$60.00 per water owner shall be assessed. Whenever the prorated charge to a user is less than a \$60.00.

FINAL ASSESSMENT DETERMINATION

It is herewith resolved, that in accordance with Idaho Code 42-612 (5), The assessment amount for each user as shown in the adopted budget shall constitute a final determination of the amount due for that year.

DISTRICT PAYMENT TERMS

Current year assessments shall be due to WD 13A on or before April 1st of each year. Payment of any assessment that is not received by June 1, 2025 shall accrue penalties in the amount of 10% of the charge plus interest in the amount of 1% per month from said April 1, due date, until paid, pursuant to Idaho Code #42.-617. The watermaster is authorized by Idaho Code #42-618, to withhold or suspend delivery of water to any water user who has not paid their assessment, penalties, and interest in full by June 1st of said year.

ADVISORY COMMITTEE MEMBERS

Chris Karren (meeting chairman) re- appointed the Advisory Committee members for the ensuing year shall be the following: Brian Jensen, Dan Keller, Jason Westover.

The water users of WD 13A hereby empower the elected chairman of the advisory committee, created to do the following as approved by the committee:

****Enter into a service contract between WD13 and any qualified party, in exchange for monetary compensation, as necessary and as authorized by the adopted annual budget for expenses incurred related to the delivery of water in WD 13A.**

CREDENTIALS COMMITTEE

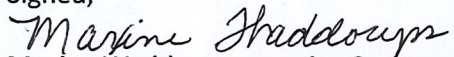
Chris Karren (meeting chairman) re- appointed the Credential Committee for the ensuing year: Alan Smith, Phil Smith, Mary Roberts.

ANNUAL MEETING DATE

Next annual meeting of Water District 13A will be Monday March 2, 2026, at 1:00p.m. in the Preston City Office.

Meeting adjourned at 1:50p.m.

Signed,


Maxine Waddoups, meeting Secretary
Water District 13A

ROSTER OF ATTENDANCE 20 25 ANNUAL MEETING

WATER DISTRICT NO. 13 A)
WATER DISTRICT AREA Cub River)

ANNUAL MEETING

Date March 3 Time 1:00 am/pm pm
Location Preston City Office
Address 70 West Oneida
Preston Idaho 83263

NAME	ADDRESS	REPRESENTING
<u>Casper Clarke</u>	<u>1922 N. 4000 W. Dayton</u>	<u>Cub River</u>
<u>Alan F. Smith</u>	<u>P.O. Box 215 Lewiston Utah</u>	<u>Cub River</u>
<u>Robert Swannston</u>	<u>27 E 1200 N</u>	<u>Preston ID</u>
<u>Easton Fellows</u>	<u>975 N 1400 W</u>	<u>" "</u>
<u>Brian Jensen</u>	<u>3563 S 800 W</u>	<u>Preston</u>
<u>Seth Wheatley</u>	<u>1598 E 3200 S</u>	<u>Preston</u>
<u>Greg Golightly</u>	<u>2414 S. 1600 E.</u>	<u>Preston</u>
<u>Kyle McMurray</u>		<u>IDWR</u>
<u>Dana Barnett</u>	<u>1234 S. 1200 E.</u>	<u>GRUBURN</u>
<u>Dan Kellen</u>	<u>1120 N. Hwy. Dr. Preston</u>	<u>Preston City</u>
<u>Mary Roberts</u>	<u>1387 E 800 S. Preston</u>	<u>REM TRUST</u>
<u>John Price</u>		
<u>Cheryl Willeitner</u>	<u>8484 S. Barnstable Dr</u>	<u>WJS Utah</u>
<u>Lee Hall</u>	<u>1308 Canyon Rd</u>	<u>Logan UT</u>
<u>Eldon Hoedley</u>	<u>735 Brookshire Hollow</u>	<u>Kaysville, UT 84037</u>

NAME

ADDRESS

REPRESENTING

Robert P Smith 2088 E Riverdale Rd Preston Id. Elk Worm Creek

Tami Midzinski 11335 N 2000 E Richmond UT TRAGOZOR

Kirk Iversen 27245 1400 W Preston WATERMASTER

Margie Shaddrops ²²³ ~~54~~ 16 State Preston ID Secretary