

STATE BOARD OF EXAMINERS
MINUTES – Subcommittee Meeting
February 11, 2025 – 1:30 p.m.
4th Floor – Syringa Conference Room
700 W. State St., Boise, Idaho

The regular meeting of the Subcommittee to the State Board of Examiners was called to order at 700 W State Street, 4th floor, Syringa Conference Room, Boise, Idaho, at 1:31 p.m. pursuant to Idaho Code §67-2002 and by order of the chair.

The following members were present: Chairman, Justin Collins, Division of Financial Management; Brian Benjamin, Office of the State Controller, as assisting secretary of the subcommittee and Yvonne Dunbar, Attorney General's Office, was virtual. Nicole Fitzgerald, Secretary of State's Office, was absent.

Also present was Gaby Gudino, State Controller's Office. Attending virtually were Yolandi Faulkner, Office of Emergency Management; Richard Brien, Department of Administration – Division of Public Works and Jackie McCleve, State Controller's Office.

CONSENT AGENDA

1. Minutes – Action Item

Approval of official minutes for the meeting of the Subcommittee to the Board of Examiners on January 14, 2025.

Resolution: *Ms. Dunbar moved to approve the minutes from the January 14, 2025 meeting. Mr. Collins seconded the motion. The motion carried on a unanimous voice vote.*

REGULAR AGENDA

2. Office of Emergency Management – Action Item

ID#	Description	Amount		Date to Board
2024-00230	Diesel	\$449.63	Response to diesel spill (TWIN FALLS COUNTY)	02/06/2025
2024-00259	Diesel	\$179.88	Response to diesel release from ruptured saddle tank (BONNEVILLE COUNTY)	02/06/2025
	TOTAL	\$629.51		

Discussion: *Mr. Benjamin gave a brief overview of the request. Yolandi Faulkner was present online for any questions. For the first incident Mr. Benjamin asked if other monies would be pursued, Ms. Faulkner said a letter had already been sent. She is confident they will be able to recover the cost for that incident and there won't be any other cost recovery as that is all Twin Falls put in their cost recovery packet. For the second incident, Ms. Faulkner said it was broad reach transport and they had leased it out to Drive Express. She sent a demand letter to their main office and is awaiting results.*

Resolution: *Ms. Dunbar moved to place item 2 on the consent agenda. Mr. Collins seconded the motion. The motion carried on a unanimous voice vote.*

3. Department of Administration- Division of Public Works – Action Item

Request for recognition of assignment from Gravity Crane and Transport to Platypus Holdings, LLC. A transfer of interest in the real property lease of the State of Idaho, by and through the Council for the Deaf the Hard of Hearing as “Lessee” and Lessee’s occupancy of 7950 West King Street, Suite 101, Boise, Idaho.

Discussion: Mr. Benjamin gave a brief overview of the request. Richard Brien from the Department of Administration - Division of Purchasing, was present for questions. No questions were posed.

Resolution: Ms. Dunbar moved to place item 3 on the consent agenda. Mr. Collins seconded the motion. The motion carried on a unanimous voice vote.

4. Idaho Division of Veterans Services – Action Item

- a) Requests approval for a one-time cash payout of \$13,081.50 for 229.5 accrued overtime hours worked by Lydia Thompson pursuant to Idaho Code §67-5328(3)(C) while covering critical nursing leadership vacancies and managing regulatory surveys. This payment will be funded through federal and miscellaneous receipts with no impact on State General Funds.
- b) Requests approval for a one-time cash payout of \$9,569.69 for 198.5 accrued overtime hours worked by Sonya LaCasse pursuant to Idaho Code §67-5328(3)(C). Due to staffing shortages and increased responsibilities, Ms. LaCasse has played a key role in managing financial operations, including the Luma transition and supporting all Veterans Homes. This payment will be covered by federal funds and miscellaneous receipts, with no impact on State General Funds.

Discussion: Mr. Benjamin informed the Subcommittee the Idaho Division of Veterans Services had voluntarily withdrawn this request earlier in the day and this item will be removed from the regular agenda. No discussion or resolution was presented.

INFORMATIONAL AGENDA

5. Office of the Attorney General

Report of Special Deputy Appointments for the second quarter of fiscal year 2025.

6. State Insurance Fund

- a. Estimate of the State Insurance Fund expenses to be paid by sight drafts for the month of January 2025.

Estimated expenditure for workers compensation claim costs, dividends, and premium refunds	\$20,000,000.00
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Funds Expended in December 2024:	
Workers Compensation Claim Costs	\$13,670,611.40
Dividends	\$0
Commission	\$0
<u>Policy Refunds</u>	<u>\$424,132.56</u>
Total	\$14,094,743.96

- b. Estimate of the Idaho Petroleum Clean Water Trust Fund expenses to be paid by sight drafts for the month of January 2025.

Estimated expenditure for Idaho Petroleum Clean Water Trust Fund	\$750,000.00
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Funds Expended in December 2024:	
Payroll	\$64,933.00
Operations	\$17,711.00
<u>Claim Costs</u>	<u>\$41,689.10</u>
Total	\$124,333.10

Mr. Benjamin gave a brief overview of the informational items. The meeting adjourned at 1:39 p.m.