

STATE BOARD OF EXAMINERS
MINUTES– Subcommittee Meeting
January 14, 2025 – 1:30 p.m.
4th Floor – Syringa Conference Room
700 W. State St., Boise, Idaho

The regular meeting of the Subcommittee to the State Board of Examiners was called to order at 700 W State Street, 4th floor, Syringa Conference Room, Boise, Idaho, at 1:30 p.m. pursuant to Idaho Code §67-2002 and by order of the chair.

The following members were present: Chairman, Justin Collins, Division of Financial Management; Brian Benjamin, Office of the State Controller, as assisting secretary of the subcommittee; Nicole Fitzgerald, Secretary of State's Office and Yvonne Dunbar, Attorney General's Office was virtual.

Also present were Jackie McCleve, State Controller's Office and Rachel Rudishauser, State Controller's Office.

CONSENT AGENDA

1. Minutes – Action Item - Approved

Approval of official minutes for the meeting of the Subcommittee to the Board of Examiners on December 10, 2024.

Resolution: *Ms. Fitzgerald moved to approve the minutes from the December 10, 2024 meeting. Ms. Dunbar seconded the motion. The motion carried on a unanimous voice vote.*

REGULAR AGENDA

2. Ada County Sheriff's Office – Action Item

Request for payment pursuant to Idaho Code §31-2219 in the amount of \$1,059.44 for costs incurred by Ada County for the transportation of prisoners sentenced to ISCI and transported to the Ada County jail for October 2024 through December 2024.

Resolution: *Ms. Dunbar moved to place item 2 on the consent agenda. Ms. Fitzgerald seconded the motion. The motion carried on a unanimous voice vote.*

3. Department of Administration- Division of Public Works – Action Item

Request for recognition of assignment from Flowing Wells, LLC to Kokanee Mining Investments, LLC. A transfer of interest in the real property lease of the State of Idaho, by and through the State Liquor Division, as "Lessee," and Lessee's occupancy of 205 South Main Street, Hailey Idaho.

Resolution: *Ms. Dunbar moved to place item 3 on the consent agenda. Ms. Fitzgerald seconded the motion. The motion carried on a unanimous voice vote.*

4. State Controller's Office – Action Item

Notification that the Federal mileage rate has increased 3.0 cents. The federal rate for business use was 67.0 cents since January 1, 2024, and now is 70.0 cents (effective January 1, 2025). The State Controller recommends the State of Idaho Travel policy be amended to reflect the updated mileage rate and recommends the rate be changed to .70 to match the Federal rate, effective Feb 1, 2025.

Discussion: *Mr. Benjamin reviewed the travel policy and the current State of Idaho mileage rate. Ms. Dunbar asked if there was ever a time that the Board had not approved an increase. Mr. Benjamin stated that there*

has not been a time the board has not approved, as it creates a tax situation for the employee. Mr. Collins asked how much a fiscal impact the increase would cause if approved. Mr. Benjamin stated he did not have those numbers available at this time.

Resolution: *Ms. Dunbar moved to place item 4 on the consent agenda. Ms. Fitzgerald seconded the motion. The motion carried on a unanimous voice vote.*

INFORMATIONAL AGENDA

5. State Insurance Fund

- a. Estimate of the State Insurance Fund expenses to be paid by sight drafts for the month of December 2024.

Estimated expenditure for workers compensation claim costs, dividends, and premium refunds	\$20,000,000.00
--	-----------------

Funds Expended in November 2024:	
Workers Compensation Claim Costs	\$13,914,396.60
Dividends	\$0
Commission	\$0
<u>Policy Refunds</u>	<u>\$243,353.74</u>
Total	\$14,157,750.34

- b. Estimate of the Idaho Petroleum Clean Water Trust Fund expenses to be paid by sight drafts for the month of December 2024.

Estimated expenditure for Idaho Petroleum Clean Water Trust Fund	\$750,000.00
--	--------------

Funds Expended in November 2024:	
Payroll	\$565,514.00
Operations	\$36,969.00
<u>Claim Costs</u>	<u>\$401,654.46</u>
Total	\$504,137.46

Mr. Benjamin gave a brief overview of the informational items. Mr. Benjamin also let the committee know that there would be an additional informational agenda item added to the regular meeting regarding Haz Mat claims. The governor had asked at the previous regular committee for the Office of Emergency to create a report of claims and what has been paid, recovered and how much is still in process, and what they feel is unrecoverable. They are hoping to provide this report every 6 months for the board to review. The meeting adjourned at 1:37 p.m.